



Minor Building Permit Application

450 West Main Street
New Castle, CO 81647
Phone: (970) 984-2311
Email: permitting@newcastlecolorado.org
Website: www.newcastlecolorado.org/building

Permit #: _____
Occupancy: _____
Type of Construction: _____

☐ Residential ☐ Commercial

Project Address: _____

Zone: _____ Block: _____ Lot: _____

Owner: _____

Phone#: _____ Email Address: _____

Mailing address: _____

General Contractor: _____ License #: _____ Phone#: _____

Email: _____

Valuation (estimated cost of materials + labor): \$ _____

HOA Approval required? ☐ Yes, approval attached ☐ No

Type of work: ☐ Addition ☐ Basement Finish ☐ Deck

☐ Demolition ☐ Fence ☐ Remodel ☐ Reroof

Description: _____

All plans must conform with 2021 ICC standards.

*****READ BEFORE SIGNING*****

The Building Official is authorized to prevent occupancy or use of a structure where violation of any town code is unresolved. A permit expires if proposed work does not begin within 180 days or is suspended for 180 consecutive days. An extension for up to 180 days may be granted at the building official's discretion. A permit becomes null and void after 18 months from the date of issuance. If more time is needed to complete project, you must file for an extension at least 30 days prior to expiration of this permit.

REMINDER – You must call for utility locates at 1-800-922-1987 at least 3 business days prior to digging to prevent possible fines.

I hereby certify that I have read and examined this application and attest to their truth and accuracy:

Signature of Contractor

Date

Signature of Owner

Date

Contractor Name	Specialty	*New Castle Business License #	Phone #
			Email

*Business License status may be verified through the Town Clerk.

***** For office use only*****

Valuation: _____
 Permit Fee: _____
 Review Fee: _____
 Use Tax: _____

Water Tap Fee: _____
 Sewer Tap Fee: _____

Fence Permit: _____
 Reroof Permit: _____

Total: _____

Deposit Paid: _____
 Total Remaining: _____
Bldg. Dept. Approval: _____