



**Town of New Castle**

450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Administration Department**

**Phone:** (970) 984-2311

**Fax:** (970) 984-2716

[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

**New Castle Town Council Work Session  
Tuesday, June 4, 2019, 6:15 p.m.**

1. Revenue Discussion

**Agenda**

**New Castle Town Council Meeting  
Tuesday, June 4, 2019, 7:00 p.m.**

Starting times on the agenda are approximate and intended as a guide for Council.  
The starting times are subject to change by Council, as is the order of items on the agenda.

**Call to Order  
Pledge of Allegiance  
Roll Call  
Meeting Notice  
Conflicts of Interest  
Agenda Changes**

**Citizen Comments on Items not on the Agenda**

-Comments are limited to three minutes-

**Consultant Reports**

Consultant Attorney  
Consultant Engineer

**Items for Consideration**

- A. Discussion: Mountain Waste & Recycling Rate Increase (7:05 p.m.)**
- B. 1. Consider A Request for an Extension of the Temporary Certificate of Occupancy for Lakota Ridge Senior Housing**
  - 2. Consider Declaration of Breach of Lakota Ridge Senior Housing Escrow Agreement and Enforcement Remedies (7:20 p.m.)**
- C. Presentation: Crosswalk Lighting (7:35 p.m.)**
- D. Update: LoVa Trail Project (7:40 p.m.)**
- E. Consider Ordinance TC 2019-3, An Ordinance the New Castle Town Council Authorizing the Sale of Real Property (second reading (8:00 p.m.)**

**F. Consider a Motion to Ratify the May 21, 2019 Council Decision to Extend the Closing Date for the Town-Owned Property Located at 200 S E Avenue, #115, Windridge Condominiums (8:05 p.m.)**

**G. Consider Proposal from Bill Ray of WR Communications, Inc. (8:20 p.m.)**

**H. Consent Agenda (8:30 p.m.)**

Items on the consent agenda are routine and non-controversial and will be approved by one motion. There will be no separate discussion of these items unless a council member or citizen requests it, in which case the item will be removed from the consent agenda.

April 16, 2019 council minutes

April 30, 2019 council minutes

May Bills of \$525,446.20

EAT Bistro Hotel & Restaurant Liquor License Renewal

**Staff Reports (8:35 p.m.)**

Town Administrator

Town Clerk

Town Planner

Public Works Director

**Commission Reports (8:45 p.m.)**

Planning & Zoning Commission

Historic Preservation Commission

Climate Action Advisory Committee

Senior Program

RFTA

AGNC

GCE

EAB

**Council Comments (8:55 p.m.)**

**Adjourn (9:15 p.m.)**

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## Memorandum

**Date:** June 4, 2019

**To:** Mayor and Council

**Subject:** Trash Service Rate Increase Review

**From:** David Reynolds

**Purpose:**

The purpose of this agenda item is to update Council on possible upcoming increases to the costs of trash and recycle services provided to the Town. As our three-year contract with Mountain Waste & Recycling is coming to an end this summer, and due to rising costs at local landfills and decreasing demand for recycled waste, our service provider is finding it necessary to adjust the rates they charge the Town for trash hauling and recycling.

Based on the current information from our service provider we anticipate that our cost to provide trash and recycle services as currently provided may rise by at least 50%. Staff is studying options to decrease these costs by providing alternative options for recycling.

During this agenda item discussion staff will provide details of the anticipated rising costs of trash hauling, as well as details of the rising costs and options related to recycling.

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## Memorandum

**Date:** June 4, 2019  
**To:** Mayor and Council  
**Subject:** Request for TCO Extension Lakota Senior Housing  
**From:** David Reynolds

**Purpose:**

The purpose of this agenda item is to review and consider a request from Community Resources & Housing Development Corporation (CRHDC) for an extension of the Temporary Certificate of Occupancy (TCO) which was issued for the Lakota Ridge Senior Housing Project on April 2, 2019 with an expiration date of May 31, 2019.

**Background:**

CRHDC requested a TCO in the spring of this year in order to begin to move tenants into the project prior to 100% completion. CRHDC realized that the project was incomplete at that time, but made a request due to their need to satisfy financial timing obligations as well as Garfield County Housing Authority obligations.

Town Staff worked with CRHDC, the Fire District, and the general contractor to inspect the project in order to determine if a TCO would be possible. Staff determined that the interior of the apartment units were substantially complete. Regarding the exterior of the buildings and the project site, staff found that much work remained. The buildings exteriors needed to be painted, much earthwork remained to be done, the neighboring school property needed to be regraded, and reseeded, apartment balconies needed to be completed, road work was incomplete, installation of site furnishings had not yet begun, site walkways were incomplete, general contractor punch list items and repairs remained, and site cleanup work was incomplete.

CRHDC requested approximately five to six weeks in order to totally complete all aspects of the project. On April 2, 2019 the Town issued a TCO which gave CRHDC approximately nine weeks to complete the project. The Town also required that CRHDC provide estimates for the cost to complete the project and deposit appropriate funds into an escrow account with Land Title Company in order to secure the completion of the work. CRHDC committed to the Town that all aspects of the project would be complete prior to the expiration of the TCO. CRHDC was allowed to begin moving tenants into the project with the understanding that the remaining work would have minimal impact on the tenants and that all safety concerns involving contractor's interaction with tenants would be a high priority. CRHDC also stated that they anticipated it would take several months to fully vet each new tenant and complete the move in process.

During the third week of May it became clear to staff that it may not be likely that CRHDC would meet their obligation to complete the project by the May 31<sup>st</sup> TCO expiration date. The stipulations of the TCO allow for CRHDC to make a request for an extension of the TCO in writing to the Town at least 14 days prior to the expiration of the TCO. On May 23<sup>rd</sup> staff contacted CRHDC and inquired about their intent to seek an extension to the TCO. On May 24<sup>th</sup> the Town received a written request from CRHDC for a TCO extension of two months, with an expiration date of August 1<sup>st</sup>, 2019.

#### **Staff Recommendations:**

Based on the fact that CRHDC has used two months during the initial TCO period without completing the project, and is now seeking another two full months for an extended TCO period, staff recommends that the TCO be extended to August 1<sup>st</sup> 2019 only under the following conditions:

1. A revised TCO shall limit the number of units which may be occupied during the TCO period to 40 total units.
2. Staff is to receive weekly progress reports from CRHDC which document the progress for all outstanding work and the number of units occupied.
3. CRHDC shall provide updated estimates from all contractors which shall document that the remaining escrow balance is sufficient to cover the remaining work. If the remaining escrow balance does not show to be sufficient based on contractor estimates, CRHDC shall increase the amount of funds in the escrow account in order to be in balance with the value of the current estimates.
4. All outstanding warrantee work between CRHDC and the general contractor shall be completed prior to issuance of a final Certificate of Occupancy. Examples of this work include but may not be limited to: Water leaks at the bridge between buildings #2 & #3 and water leaks at the staircase between buildings #5 & #6.
5. All Public Improvements shall be fully completed and dedicated to the Town prior to issuance of a final Certificate of Occupancy.
6. CRHDC shall reimburse the Town for all legal and consultant fees associated with this request for an extension of the TCO.
7. CRHDC shall not be entitled to the return of the original TCO deposit and shall pay a new TCO deposit for any new or revised TCO.



May 24, 2019

## *"Your Path to Home Ownership"*

David Reynolds  
Town Administrator  
(970) 984-2311 Ext: 100  
dreynolds@newcastlecolorado.org  
Town of New Castle  
450 West Main Street  
PO Box 90  
New Castle CO 81647

RE: Lakota Ridge Senior Apartments Extension Request

Mr. Reynolds,

The purpose of this letter is to outline a request to Town Council that our organization have an extension to complete the remaining items required for a final Certificate of Occupancy. While many of the items in our workplan have been completed there are still a few items in process. The items in process have experienced weather delays.

Specifically, the items that remain are as follows:

1. Exterior painting of the buildings.
  - a. The subcontractor hired directly by CRHDC is Steve's Painting and Decorating. They have let us know that we can expect to conduct a final walkthrough at the end of June. They may be completed sooner if the weather is favorable for painting.
2. The final topping coat of the private balconies.
  - a. The subcontractor hired directly by Taylor Kohrs is Modern Finishes. They have indicated to us that they are half way completed. They will require another week of work to complete, should the weather be favorable for completing the work.
3. Installation of the site furnishing like benches, trashcans, pet waste stations and cigarette receptacles.
  - a. All site furnishings have been purchased and constructed. The installation for these items will be completed by the subcontractor hired directly by CRHDC, ColorScape of Colorado. This work will take one week to complete.
4. Installation of a concrete walkway, stair and railing on the South side of Building F.

Central Office: 7305 Lowell Blvd., Suite 200 • Westminster, CO 80030 • Office: 303.428.1448 Fax: 303.428.1989



- a. This area has required a closer review as we were concerned about the safety of our tenants walking in this area due to the steep drop directly south of where the walkway will be installed. We are working with our design team, earthwork, concrete and landscaping subcontractors, hired directly by CRHDC to be sure we are constructing a walkway that will be stable and safe in this location.
5. The perennials have not yet been installed due to the cooler temperatures. All plant material is purchased and being held at the greenhouse. As soon as temperatures are favorable the landscaping subcontractor, hired directly by CRHDC, ColorScape of Colorado, will install the remaining plant life per the plans.
6. Offsite on the north side of the asphalt walkway along Castle Valley Blvd. we will re-seed the swale. The neighboring lot to the west, owned by the School District, will also be reseeded when temperatures allow.
  - a. The earthwork subcontractor hired directly by CRHDC, Redneck Excavating, has experienced some weather delays. As a result, the reseeded in these areas has been delayed.
  - b. The scope of work for the swale along Castle Valley Blvd has changed based on clarification received from Jeff Simonson. Along Castle Valley Blvd. between the asphalt walkway and Castle Valley Blvd. we will install a 2' wide area of road base. Then between the road base and the asphalt walkway we will seed the area. We are currently obtaining pricing to complete this work.
  - c. Additionally, due to the time of the year we are obtaining pricing for hydro seeding both the swale and the neighboring lot to the west owned by the School District. We are concerned that at this time in the year the seed may not take. We are also considering pricing for reseeded in the fall should the seed (as currently priced for installation) not take root. If the costs are reasonable we will consider this as an option.
7. We are working on obtaining pricing to add a split rail fence between buildings B and C to ensure safety of our tenants near the retention pond. This item was added to our scope per the request from Town staff from a recent site meeting.

We are requesting an extension to August 1<sup>st</sup>, 2019 to complete the work listed above. We also can schedule weekly meetings to check in on our progress as we move through the remaining weeks. If you are available for a weekly meeting your time would be appreciated. We thank you for your consideration of this request. Please feel free to contact Carly Johansson, CRHDC Director of Real Estate Development, at 720-542-6570 if you have any questions or concerns. We thank you and appreciate your time and efforts.

Sincerely,

Arturo Alvarado, Executive Director,  
Community Resources and Housing Development Corporation

Central Office: 7305 Lowell Blvd., Suite 200 • Westminster, CO 80030 • Office: 303.428.1448 Fax: 303.428.1989



**Escrow Agreement**

Date: April 1, 2019

Escrow Number: 520365

Closer: *Jessica Reed*

The undersigned deposit with Land Title Guarantee Company, a Colorado Corporation, as Escrow Holder (the "Escrow Holder"), the items set forth in Schedule A, to be held by Escrow Holder subject to the terms of this Escrow Agreement, the General Provisions to the Escrow Agreement and the Special Instructions in Schedule B (collectively, the "Escrow Agreement").

**"Schedule A"**  
**(Deposits)**

Cash, check, wire transfer, or money order in the amount of \$310,368.30 from Developer

**"Schedule B"**  
**(Special Instructions)**

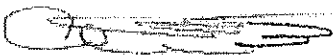
- ☐ Special Instruction No. 1 (Repairs) Attached
- ☒ Special Instruction No. 1A (Completion) Attached
- ☐ Special Instruction No. 2 (Lender Completion Instructions) Attached
- ☐ Special Instruction No. 3 (Indemnity Agreement – Cash Deposit) Attached
- ☐ Special Instruction No. 4 (Depository Instructions) Attached
- ☐ Special Instruction No. 5 (F.I.R.P.T.A)
- ☐ Special Instruction No. 6A (Resolution of Miscellaneous Issues)
- ☐ Special Instruction No. 6B (Dissolution of Marriage)
- ☒ All others (See attached Exhibit "A")

The parties to the Escrow Agreement, by their signature below, acknowledge and agree that they have read, and will be bound by the Escrow Agreement, including the General Provisions to the Escrow Agreement, and the Special Instructions identified in Schedule B.

Developer: Lakota Ridge Senior  
Apartments, L.L.P.

By: Lakota Ridge Senior Apartments, LLC, a  
Colorado limited liability company, its  
general partner

By: Community Resources and Housing  
Development Corporation, a Colorado  
nonprofit corporation, its sole member  
and manager



By: Arturo T. Alvarado, Executive Director

Town: Town of New Castle, Colorado



By: David Reynolds, Town Administrator

ATTEST:

  
Melody Harrison, Town Clerk

Address: 7305 Lowell Blvd., Suite 200  
Westminster, Colorado 80030  
Phone #: (303) 428-1448  
Fax #:  
Email: [carly@crhdc.org](mailto:carly@crhdc.org)  
Contact: Carly Johansson

Address: P.O. Box 90  
New Castle, Colorado 81647  
Phone #: (970) 984-2311  
Fax #:  
Email: [dreynolds@newcastlecolorado.org](mailto:dreynolds@newcastlecolorado.org)  
Contact: David Reynolds



Any correspondence regarding this escrow shall be addressed to:

Land Title Guarantee Company  
5975 Greenwood Plaza Blvd.  
Greenwood Village, Colorado 80111  
Attn: Escrow Coordinator  
Phone: 303-321-1880  
Fax: 303-399-8193  
Email: disb@ltgc.com

Escrow Fees to be as Follows:

(a) Set up fee: \$350.00  
(b) Miscellaneous: \_\_\_\_\_

Note: After the issuance of four (4) checks, a fee of \$10.00 per check will be made for each additional check.

Receipt of the Escrow Deposit and acceptance of the Escrow Agreement hereby acknowledged by:  
Land Title Guarantee Company – Escrow Holder

By: Jessie Reed

**Land Title Guarantee Company  
General Provisions to the Escrow Agreement**

**1. Notices.**

Any notices required or permitted to be given under the Escrow Agreement shall have been deemed to have been served:

- i. one business day after the notice is hand delivered with proof of receipt by the addressee, or
- ii. one business day after transmission by facsimile evidencing confirmation of receipt by the receiving facsimile machine, or
- iii. one business day after transmission by email evidencing confirmation of receipt by the receiving email address, or
- iv. if reputable overnight courier (such as United Parcel Service or Federal Express) is used, on the immediately following business day after notice is sent for overnight delivery, or
- v. if the United States Mail is used, on the third business day after the notice is deposited in the United States Mail, postage prepaid;

Provided in each case such notice is addressed to the parties at the addresses given on the first page of this Escrow Agreement.

**2. Reliance on Notice.**

Escrow Holder may act in reliance upon any writing or instrument or signature which Escrow Holder, in good faith, believes to be genuine, and may assume the validity and accuracy of any statement or assertion contained in such a writing or instrument, and may assume that any person purporting to give any writing, notice, advice or instruction in connection with the provisions hereof has been duly authorized so to do.

**3. Laws Relating to Unclaimed Funds.**

Developer and Town are hereby advised that unclaimed funds may be payable to the State at some future date pursuant to unclaimed property laws, and should Escrow Holder pay any such funds held in the Escrow Deposit, Escrow Holder shall be release from all further responsibility under the Escrow Agreement and shall not be liable to any Party so long as such payment was made pursuant to applicable law.

**4. Escrow Deposit and Interest Earned on Escrow Deposit.**

- a. Upon receipt of written direction of the parties along with a completed W-9 any money comprising the Escrow Deposit will be invested in an interest bearing account.
- b. Deposits of \$100,000.00 or more may be directed by the parties hereto to other types of investments, or the Escrow Holder may invest the Escrow Deposit in Repurchase Agreements for U.S. Treasury obligations or other Federal agency issued securities.
- c. Escrow Holder shall not be responsible for maximizing the yield on the Escrow Deposit. Under no circumstances shall Escrow Holder be liable for loss of funds due to bank or other Institution failure, including employees or agents thereof, suspension or cessation of business, or any action or inaction on the part of the bank or other institution, or any delivery service transporting funds to and from the institution.
- d. All parties hereto shall execute and deliver to Escrow Holder all forms required by federal, state or other governmental agencies relative to taxation matters and Escrow Holder will file appropriate 1099 or other required forms.

**5. Fees and Expenses of Escrow Holder.**

- a. The Escrow Holder shall be entitled to reimbursement in full, or may demand payment in advance, for all costs, expenses, charges, fees or other payments made or to be made by Escrow Holder in the performance of Escrow Holder's duties and obligations under the Escrow Agreement.
- b. The parties to the Escrow Agreement are jointly and severally liable for the payment to Escrow Holder of all fees and expenses. Escrow Holder is hereby authorized and directed to reimburse to itself in payment of fees or expenses from any funds in the Escrow Deposit, whether from principal or interest or both, at any time, and from time to time, as the same may be due and owing.
- c. Escrow Holder is hereby authorized to withhold any fees or expenses from any disbursement or distribution of Escrow Deposit to any Party hereto or to the Clerk of the Court upon interpleader.
- d. In the event that the Escrow Deposit shall consist of documents only and not funds, Escrow Holder may refuse to distribute any such documents or to otherwise act under this Agreement until all accrued but unpaid fees and expenses have been paid in full.

**6. Non-liability of Escrow Holder.**

- a. Escrow Holder shall not be liable for any mistakes of fact, or errors of judgment or for any acts or omissions of any kind unless caused by the willful misconduct or gross negligence of Escrow Holder.
- b. Escrow Holder shall not be liable for any taxes, assessments or other governmental charges which may be levied or assessed upon the Escrow Deposit or any part thereof, or upon the income therefrom.
- c. Escrow Holder may rely upon the advice of counsel and upon statements of accountants, brokers or other persons reasonably believed by it in good faith to be expert in the matters upon which they are consulted, and for any reasonable action taken or suffered in good faith based upon such advice or statements.

**7. Indemnity of Escrow Holder.**

The Developer and Town jointly and severally, agree to:

- i. indemnify Escrow Holder for, and hold it harmless against any and all liability incurred by the Escrow Holder by reason of this Escrow Agreement, or in connection with Escrow Agent's performance of its duties hereunder, except for Escrow Holder's own willful misconduct or gross negligence, and
- ii. reimburse Escrow Holder for all its expenses, including, but not necessarily limited to, attorneys' fees and court costs incurred pursuant to this Escrow Agreement.

**8. Request for Written Instructions.**

- a. Escrow Holder may at any time, and from time to time, request the Developer and Town to provide written instructions concerning the propriety of a proposed payment of the Escrow Deposit, distribution of documents, or other action or refusal to act by Escrow Holder.
- b. Should the Developer and Town fail to provide such written instructions within a reasonable time, Escrow Holder may take such action, or refuse to act, as it may deem appropriate and shall not be liable to anyone for such action or refusal to act.
- c. Notwithstanding the foregoing, should the terms of the Escrow Agreement be complied with, in the judgment of Escrow Holder, then the Escrow Holder may disburse any funds, distribute documents, or take such action without specific further written instructions from any Party.

**9. Disputes and Interpleader.**

- a. In the event of any dispute between the Parties as to either law or fact, or in the event any of the parties hereto fail, for any reason, to fully receipt and acquit the Escrow Holder in writing, Escrow Holder may refuse, in its discretion, to carry out said escrow instructions or to deliver any funds, documents, or property in its hand to anyone and in so doing shall not become liable to demand.
- b. Escrow Holder shall be entitled to continue, without liability, to refrain and refuse to act:
  - i. until all the rights of the adverse claimants have been finally adjudicated by a court having jurisdiction over the Parties and the items affected hereby, after which time the Escrow Holder shall be entitled to act in conformity with such adjudication; or
  - ii. until all differences shall have been adjusted by agreement and Escrow Holder shall have been notified thereof and shall have been directed in writing signed jointly or in counterpart by the parties and all persons making adverse claims or demand, at which time Escrow Holder shall be protected in acting in compliance therewith.
- c. Escrow Holder also has the right to interplead into a court of competent jurisdiction at the expense of the Parties.

**10. Resignation of Escrow Holder.**

- a. Escrow Holder may resign under this Agreement by giving written notice to all of the parties hereto, effective 30 days after the date of said notice.
- b. Upon the appointment by the parties of a new escrow holder or custodian, or upon written instructions to Escrow Holder for other disposition of the Escrow Deposit, Escrow Holder shall, after retention of its accrued escrow fees and expenses, if any, shall deliver the Escrow Deposit within a reasonable period of time as so directed, and shall be relieved of any and all liability hereunder arising thereafter.

**11. Applicable Law.**

This Agreement shall be governed by the laws of the State of Colorado.

**12. Counterparts/Third Party Beneficiaries.**

This Escrow Agreement may be executed in any number of counterparts, each of which when so executed shall constitute the entire agreement between the Developer and Town. The Developer and Town acknowledge and agree that there are not intended or unintended third party beneficiaries who may rely upon or benefit from the provisions of this agreement.

**13. Electronic Signatures and Notices.**

The execution of this Escrow Agreement, and any other notice required or permitted under this Escrow Agreement, may be given and transmitted by electronic means (including email, facsimile, or similar transmission) and shall be deemed effective for all purposes. Documents with original signatures are not required. If original signatures are required by any party, this request must be made prior to execution of this Escrow Agreement or any other notice, to ensure compliance with the request.

#### EXHIBIT A TO ESCROW AGREEMENT (ESCROW NO. 520365)

The deposits made pursuant to the Escrow Agreement and the schedules referenced therein to which this Exhibit A is attached ("Escrow Agreement") are to be received by the Escrow Holder and held, delivered, deposited, and otherwise dealt with pursuant to the following additional Special Instructions:

1. As used in the Escrow Agreement, "Developer" shall mean Lakota Ridge Senior Apartments, LLLP, a Colorado limited liability limited partnership, and "Town" shall mean the Town of New Castle, Colorado, a Colorado home rule municipality.
2. Developer is constructing a 50-unit apartment complex on property located in the Town of New Castle, Colorado, pursuant to land use and development approvals granted by the Town in 2016 and 2018. Developer is nearing completion of construction of the project and desires a temporary certificate of occupancy for the project prior to final inspection thereof. To obtain the temporary certificate of occupancy which will expire on May 31, 2019, Developer has agreed to provide the escrow deposit described in Schedule "A" of the Escrow Agreement, which deposit constitutes security for the known remaining work necessary to complete the project. The completion work and value thereof (the "Work") are described in Special Instruction No. 1-A to the Escrow Agreement.
3. Developer shall have the right to draw upon the security held by Escrow Holder upon delivery of written notice, signed by representatives of the Town and Developer ("Notice"), certifying that Developer is entitled to receive a release and setting forth the amount of the escrow deposit to be released. Prior to submitting said Notice, Developer shall submit a draw request to the Town for portions of the Work completed, which requests shall include invoices for the subject Work and shall be submitted no more frequently than two times per month. Upon receipt of a draw request, the Town shall inspect the subject Work and, if it has been completed to the Town's satisfaction, approve the Work and the draw request. The Town agrees to use its best efforts to complete the inspection and approve or deny the draw request within ten (10) business days of receipt of a draw request from Developer. The Town's acceptance of a draw request and the release of the funds requested therein shall be evidenced by the Town Administrator's signature on the Notice to be provided to Escrow Holder. Developer may also direct the Escrow Holder to release funds pursuant to this Paragraph 3 to a third party, provided that the name of the third party and all necessary payment instructions are included in the Notice. Upon delivery of a Notice to Escrow Holder, Escrow Holder shall immediately and unconditionally release the amount of cash set forth in the Notice, as demanded, and the Town expressly waives any objection to immediate disbursement of such amount and authorizes Escrow Holder to act accordingly.
4. Escrow Holder's duties under the Escrow Agreement shall be discharged (1) when the escrow deposit reaches a zero balance or (2) upon satisfactory completion of the Work. To meet condition (2), Developer must provide Escrow Holder with a written consent to release the balance of the escrow deposit signed by the New Castle Town Administrator. Upon receipt of such notice, the Escrow Holder shall immediately distribute the remaining balance of the escrow deposit to Developer.
5. If neither condition (1) nor condition (2) of Paragraph 4 is met by May 31, 2019 (the "Deadline"), the Town may declare default and may make written demand of the Escrow Holder to release the remaining funds in the escrow deposit to the Town. Notwithstanding the foregoing, if Developer requires an extension of time to complete the Work due to circumstances beyond its control, Developer shall submit a request for extension of time, which the Town shall consider in good faith but which shall be in the Town's sole discretion, at least 14 days prior to the Deadline. If such an extension is granted, the Deadline shall be extended as provided in writing signed by Developer and the Town and submitted to Escrow Holder. In such event, the Escrow Agreement shall remain in full force and effect through the date of the extension. If Developer does not complete the Work or timely obtain an extension of the Deadline, Developer expressly consents to the release of the

escrow deposit to the Town as provided in this Paragraph 5, and Developer shall forfeit and waive any claim to the escrow deposit, whether in law or in equity, released to the Town.

6. All parties, including Escrow Holder, agree to the procedures set forth in Paragraphs 3-5, above, notwithstanding anything to the contrary in the Escrow Agreement. However, nothing herein shall be construed as a waiver of any of Developer's or the Town's rights as between them. Likewise, nothing herein shall be construed as a waiver of the Town's governmental immunity under C.R.S. §§ 24-10-101, *et seq.*
7. The deposit made with Escrow Holder shall be held in an interest-bearing account at a commercially reasonable rate, and all interest shall accrue solely to the benefit of Developer and shall not be considered part of the escrow deposit or the security the Town is entitled to recover under Paragraph 5 hereof.
8. Notwithstanding any language in the Escrow Agreement purporting to impose joint and several liability on Developer and the Town for any fees, costs, or other obligations to Escrow Holder, Developer (and not the Town) shall be solely responsible for all such fees, costs, indemnity obligations, or other obligations to Escrow Holder set forth in the Escrow Agreement.
9. The parties may terminate, extend, or revise these Instructions upon written notice to Escrow Holder signed by both Developer and the Town.

IN WITNESS WHEREOF, the undersigned have hereunto set their hands and seals, and hereby approve, adopt, and ratify this Exhibit A to Escrow Agreement this 2nd day of April, 2019.

APPROVED AND ACCEPTED:

Developer: Lakota Ridge Senior Apartments,  
LLLP

By: Lakota Ridge Senior Apartments, LLC, a  
Colorado limited liability company, its general  
partner

By: Community Resources and Housing  
Development Corporation, a Colorado  
nonprofit corporation, its sole member and  
manager

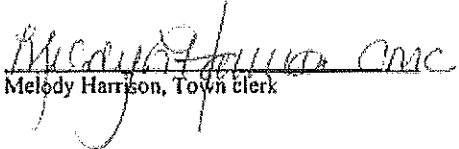
By:   
Arturo T. Alvarado, Executive Director

APPROVED AND ACCEPTED:

Town: Town of New Castle, Colorado

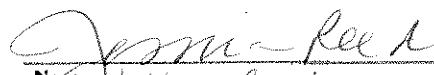
By:   
David Reynolds, Town Administrator

ATTEST:

  
Melody Harrison, Town Clerk

The above Exhibit A to Escrow Agreement is hereby accepted this 2nd day of April, 2019, by Land Title Guaranty Company, as Escrow Holder.

Land Title Guaranty Company

By:   
Name: Jessica Reed  
Title: Closing agent

**Schedule B to the Escrow Agreement  
Special Instruction Number 1-A  
(Completion)**

Escrow No.: 520365

Property Address: 705 Castle Valley Blvd., New Castle, Colorado 81647

Town: Town of New Castle, Colorado

Developer: Lakota Ridge Senior Apartments, LLLP

1. The Escrow deposit shall be held by Escrow Holder for the completion of the following repairs or incomplete work per the work plan letter from Developer dated March 15, 2019: (the "Work")

1) Exterior painting	\$139,070.00
2) Final topping coat on the private balconies	\$ 4,825.20
3) Final grading, site clean up, final landscaping, reseeding and site furniture installation	\$138,295.00
4) T-patch and asphalt repair and asphalt painting	\$ 11,303.10
5) Sidewalks	\$ 14,375.00
6) Manhole cover repair and the adjustment for the water valve	\$ 2,500.00
<b>TOTAL</b>	<b>\$ 310,368.30</b>
(List in detail the Work required)	(Amount)

2. The Work is to be performed by Developer.

3. The Work is to be carried out on the property located at: 705 Castle Valley Blvd., New Castle, Colorado 81647

Described as: Lot 2A, Amended Final Plat, Lot 2, Lakota Canyon Ranch Phase 7, according to the plat thereof recorded July 30, 2010, as Reception No. 789213

4. Pursuant to Exhibit A to the Escrow Agreement, upon receipt of Notice signed by Developer and the Town evidencing completion, installation, or delivery of all or a portion of one or more of the item(s) listed above, Escrow Holder shall release and disburse that portion of the Escrow Deposit(s) set forth in the Notice to the Developer.
5. In the event that Escrow Holder has not received Notice that the Work has been completed by May 31, 2019, or that said deadline has been extended by agreement of the parties, then Escrow Holder shall release the remaining Escrow Deposit to the Town.

(Developer)  Initial

(Town)  Initial

6. Escrow Holder shall have no independent duty to determine if the Work has been completed and may conclusively rely upon the Notice except as provided in Special Instruction No. 1A.
7. Any and all warranty issues concerning the Work will be dealt with directly between Developer, the Town, and Developer's contractor/supplier.
8. In the event that the Work may give rise to a mechanic's or materialman's lien, which may affect the coverage provided to the parties insured under a policy of title insurance issued by Escrow Holder, as agent for its underwriter, Escrow Holder shall be entitled, in its sole discretion, to use the Escrow Deposit, or portion thereof, to pay, or to reimburse itself for the payment of, any sums of money to such mechanic's or materialman lien claimants for the protection of itself, and it's insured, under the policy of title insurance.
9. On release and disbursement of the Escrow Deposit, the Escrow Holder shall be relieved of any and all further liability in connection with the Escrow Deposit and the Escrow Agreement.
10. In the event of a conflict between this Special Instruction No. 1-A and Exhibit A to the Escrow Agreement, Exhibit A shall control.

**DEVELOPER: Lakota Ridge Senior Apartments,  
LLLP**

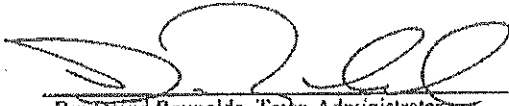
By: Lakota Ridge Senior Apartments, LLC, a  
Colorado limited liability company, its general partner

By: Community Resources and Housing  
Development Corporation, a Colorado  
nonprofit corporation, its sole member and  
manager



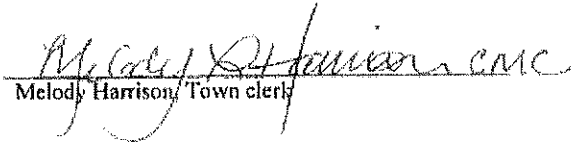
By: Arturo T. Alvarado, Executive Director

**TOWN: Town of New Castle, Colorado**



By: David Reynolds, Town Administrator

ATTEST:



Melody Harrison, Town clerk

## Memo

**To:** David Reynolds  
**From:** John Wenzel  
**Date:** May 30, 2019  
**Re:** Crosswalk Warning Systems

---

**Recommendation:** The Public Works Department is following up on the request to research and report on applicable options for crosswalk warning systems in the downtown area. We made several site visits to neighboring communities to identify the systems that they are using and to evaluate their effectiveness. We reached out to three vendors and requested quotes on a number of possible warning options. We have also identified what we think are the two best available options based on effectiveness and cost.

Rifle and Glenwood Springs have a variety of crosswalk warning systems, utilizing several different techniques and manufacturers. The difference between applications is most likely due to its location on a local roadway vs. state highway. Placing a warning system on a state highway will require CDOT approval. The approval process typically includes an engineered design, demonstrating that the project meets all required standards and specifications. Crosswalk warning systems on local roadways can be customized to fit specific needs and budgets, and are less expensive.

Vendors have provided us with a number of potential warning system options, including:

- Hard wire 120V control systems
- Solar 12V wireless control systems
- LED flashing signs
- Basic round flashing beacons
- Rectangular rapid flash beacons
- In pavement warning lights
- Motion sensor activation
- Push button activation
- Timer activation
- Pole sizes and designs varies greatly

The configurations that we feel would be most effective and appropriate for our application are:

1. Solar 12V wireless control system with bidirectional rectangular rapid flash beacon, including push button activation.
2. Solar 12V wireless control system, with LED flashing signs mounted on both sides of the pole, including push button activation.

**Budget Implications:**

Estimated price range for Option #1 - Solar 12V wireless control system with bidirectional rectangular rapid flash beacon, including push button activation.

**=\$7,076 to \$10,776**

Estimated price range for option #2 - Solar 12V wireless control system, with LED flashing signs mounted on both side of the pole, including push button activation.

**= \$8,345 to \$13,361**

These estimates do not include shipping and engineering fees.



**Background:** Please see attachments:

Traffic Safety Quote

Gades Sales Co. Quote for ELTEC products

Silicon Constellations Quote

Multiple Brochures from each vender



# Quote

Date: 05/29/19

Bill to: New Castle

Job: Carmanah R920-E

Qty	Description	Unit Price	Line Total
	<b>One double sided, 2 station ped crossing system</b>		
2	R920-E Solar Engine	\$1,493.00	\$2,986.00
2	Post top mount	\$108.00	\$216.00
4	Battery	\$40.00	\$160.00
4	RRFB Lightbar	\$517.00	\$2,068.00
4	Lightbar wiring harness	\$62.00	\$248.00
2	Ped button station	\$195.00	\$390.00
2	Ped button wiringharness	\$57.00	\$114.00
4	30X30 PED sign	\$99.00	\$396.00
2	12X24 Left arrow sign	\$49.50	\$99.00
2	12X24 Right arrow sign	\$49.50	\$99.00
	<b>Pole Options - choose one option</b>		
2	12' Telespar - Poles - NON CDOT STYLE	\$150.00	\$300.00
2	Pelco - 15' Aluminum 4.5 inch round pole	\$550.00	\$1,100.00
	NON CDOT Style		
2	16' Steel, Galvanized, 4.5" round with T-Base	\$1,300.00	\$2,600.00
	CDOT Spec S-614-44		
	<b>SHIPPING &amp; TAXES NOT INCLUDED</b>		

Payment terms are Net 30 days after invoice date. Accepted payment methods are cash, check or ACH.

Credit Card payments are accepted with a 4% convenience fee added to the invoice total.

Subtotal \$10,776.00

Total **\$10,776.00**

Delivery is approximately:

Quote good for 60 days

*Sincerely,*

John Beale

[jbeale@gadestraffic.com](mailto:jbeale@gadestraffic.com)

303-862-1770

PO Box 9003 Wichita, KS 67277 (303) 862-1770

## **XB-A Wireless Activator**

The **XB-A Wireless Activator** is the main mechanism for transmitting the activation signal that turns on the lighted crosswalk system components. It combines the latest radio frequency and digital electronics technology to enable power efficient and interference free remote control with a range of up to 1000 feet, line of sight.

The **XB-A** is typically hard-wired to a push button. When pressed, it triggers the LumiStar **XB** in-roadway lights, LumiSign LED enhanced warning signs and/or the LumiBeacons.

Solar (or AC) powered, the XB-A is completely self contained and maintenance free for a period of over five years. The activator board and radio frequency antenna are housed inside a NEMA 4X rated watertight enclosure.

Various mounting options allow this controller to be pole or wall mounted. The hinged door may be unlocked for quick and easy access and maintenance. The optional voice module (not shown) plays a prerecorded audio message when the crosswalk in-roadway lights, LED signs or beacons are activated.

Multiple controllers may be daisy chain linked to extend the effective range.





## **LumiSign W11-2, 36"**

### **LED Enhanced Pedestrian Sign**



***The total luminance from the sign face is 4.5 million cd/m<sup>2</sup>. The sign has 16 LED lights and are visible in full daylight from a distance of at least 4,000 feet.***

#### **Silicon Constellations, Inc**

Craig Martin

Ph: 408-406-3022

[craig@siliconconstellations.com](mailto:craig@siliconconstellations.com)

## XBE-1 Wireless RRFB

Silicon Constellations' Rectangular Rapid Flashing Beacon complies with the Federal Highway Administration's (FHWA) approval for the optional use of RRFBs for pedestrian and school crossings. Studies show the use of RRFBs significantly increases compliance by motorists in 'yield to pedestrian' situations from 8%- 20% to 80%-95%.

The RRFB is a rectangular shaped, high intensity LED, which flashes in a wig-wag (three/two) flickering pattern. The alternating strobe pattern provides direct, ultra bright concentration as well as wide-angle intensity of light.

SC has two light bar styles for roads with and without medians. They are easy to install and fit both 2 1/2" and 4 1/2" OD poles. The light bar's standard finish is either Federal Yellow or brushed aluminum. Custom colors are available upon request.



**One-Sided / 2 LEDs**  
**(Federal Yellow & Brushed Aluminum)**  
Optional: One or two end-mounted signals for pedestrian verification.



**Two-Sided / 5 LEDs (Brushed Aluminum)**

## TECHNICAL SPECIFICATIONS

### RRFB LIGHT BAR

Dimensions (One-Sided / 2 LEDs)	3.5" H x 20" W x 2.625"D
Dimensions (Two-Sided / 5 LEDs)	3.25" H x 20" W x 8" D
Power Required	12V
Flash Rate	70 Cycles / Minute Consisting of Double & Triple Flashes Per Cycle

### FEATURES / OPTIONS

Wireless	Eliminates Need for Trenching
Solar	Eliminates Need for AC Power
Mode of Activation	ADA Push Button or Pedestrian Switch Pad

## Push Button Assembly

Push buttons are the most common means of activating the LumiStar VI In-Roadway Lights, LED Flashing Warning Signs and LED Beacons. ADA and MUTCD compliant, accessible and vandal resistant.

The push button assembly consists of three components:

1. An adjustable Push Button frame that can accommodate poles with an OD of 2-5 inches, 8 inches (H) x 5 inches (W).
2. An MUTCD R62E Sign Plate.
3. A BDL3 Bulldog Button

### BullDog Advantages

- Superior die-cast aluminum, powder-coated body; lab tested to NEMA 250 (6P) specifications.
- Button cap constructed of marine-grade 316 stainless steel.
- 2" ADA compliant button withstands severe impact from baseball bats, skate boards, hockey sticks, etc.
- Button places a call with less than two pounds of force.
- Wide operating temperature range of -30° to 165°F (-34° to 74°C).
- Ultra-durable long-life - tested to 300 million operations.
- Wind, rain, hail, and vibration have no negative effects. Button requires push action to activate.
- Provides two-tone audible confirmation as well as visual LED confirmation.
- *BullDog III* push buttons use power from existing switch wires.
- 5-year unconditional warranty.





**Traffic Safety Corp.**

2708 47th Avenue  
Sacramento, CA 95822, USA  
[www.xwalk.com](http://www.xwalk.com)

US & Canada: +1 888 446 9255  
Worldwide: +1 916 394 9884

**Bill To:**

Town of New Castle  
New Castle, CO 81647  
United States  
jwenzel@newcastlecolorado.org

**Confirm To:** John Wenzel

# Quote

**Customer Number:** 02-QUOTECO

**Quote Number:** 0094946

**Quote Date:** 5/24/2019

**Expires On:** 6/23/2019

**Salesperson:** Jennifer Kay

jennifer.kay@xwalk.com

**Direct Line:** 1-916-330-1081

**Ship To:**

Town of New Castle  
New Castle, CO 81647  
United States

**Notes:** 970-984-0669 x200

		<b>Ship Via</b>			<b>Terms</b>
		BEST WAY			Net 30 Days From Invoice Date
Item / Description	UOM	Qty Quoted	Price	Amount	
SI-RRFBCD-DC RRFB Flasher 12VDC Double Side with (1) confirmation light	EA	2	\$1,865.00	\$3,730.00	
SC-TS60SPW TS60 RRFB System Controller, Solar Powered, Includes: 20-Watt Solar Panel , 12 Volt 22 Ah Battery ,Lockable Control Cabinet (10"X12"X6"), Wireless Communication , Wired Activation. Activation Relay - Misc. Control Components & Pole Mounting Hardware	EA	2	\$1,125.00	\$2,250.00	
AC-TS40BDSPFS-Y ADA Push Button LED&Beep Pressure Activated IP 67 w/Frame & Sign YELLOW. For TS40 Signs Only	EA	2	\$247.50	\$495.00	
SI-TS30W11230-DC LED Crossing Sign 30"x30" Pedestrian Crossing FYG DG3 Diamond Shape 12v DC Staggard Mounting Brackets 4.5 Round Pole	EA	4	\$955.00	\$3,820.00	
MI-POLE-144 14' Aluminum Pole 4.5" OD with Four-Bolt Base ,Pole Cap, Collar & Anchor Bolt Template	EA	2	\$895.00	\$1,790.00	

We do not have a resale certificate (exemption number) on file for you. Please submit your exemption/certificate number if you have one. Thank you!

**Freight at Customer's Expense**  
**We Appreciate Your Business**

Net Order: \$12,085.00

Freight: \$0.00

Sales Tax: \$0.00

**Order Total:** \$12,085.00 USD





**Traffic Safety Corporation**  
2708 47th Ave.  
Sacramento, CA 95822-3806  
Toll Free: 888.446.9255  
Tel: 916.394.9884  
Fax: 916.394.2809  
Email: [sales@xwalk.com](mailto:sales@xwalk.com)  
Web: [www.xwalk.com](http://www.xwalk.com)



## **TS60-RRFB** **LED Rectangular Rapid** **Flashing Beacon & Sign Systems**

### **General Description**

Our Rectangular Rapid Flashing Beacons (RRFBs) are used to supplement warning signs at uncontrolled intersections or mid-block crosswalks. Our RRFBs feature flashing, high-intensity LEDs that alert motorists that pedestrians are using the crosswalk. Studies have shown that RRFBs significantly increase driver yielding behavior.

Our RRFB Systems consist of a yellow LED RRFB light bar and an optional flashing or unlighted traffic sign. Standard systems operate 24/7. Optional activation methods include a timer, wireless keyfob transmitter, or push-button transmitter.

### **Applications**

- Pedestrian crossings
- School crossings
- School zones

### **Benefits**

- High intensity LEDs command the attention of drivers and significantly increase driver yield rates.
- LEDs visible under all weather conditions.
- Easy installation with minimal traffic disruptions.

### **Features**

- MUTCD Section 2A.07 / 2A.08 Compliant
- Flash rate per MUTCD guidelines.
- Yellow LED RRFB light bar.
- Flashing or unlighted traffic sign.
- LED life expectancy over 100,000 hours.
- Solar or AC powered.
- Day and night visibility.
- Standard 24/7 operation.
- Multiple optional activation methods available.
- Fast, easy installation.
- Keyed on/off switch.
- Easy battery replacement in field.
- Quick LED light replacement.
- Multiple mounting hardware options.

### **Specifications**

- Construction: .080 highway grade aluminum/stainless fasteners.
- RRFB: Flashing yellow LEDs. Pedestrian Confirmation Light can be mounted on left or right side of enclosure to alert pedestrians that the RRFB is flashing.
- Traffic Sign: Lighted with flashing LEDs or unlighted.
- Traffic Sign Sizes: 30", 36", 48", 60"
- Traffic Sign Reflective Sheeting Types:
  - Type IX reflective sheeting.
  - Fluorescent yellow green sheeting.



*Shown with RRFB, unlighted pedestrian crossing sign and push-button.*

*Shown with RRFB, flashing school zone sign and push-button.*

- Solar/AC/Battery Specifications (depending on model):
  - 12 volt solar panel
  - 12 volt SLA battery (2 to 4-year battery life)
  - AC power (up to 264 volts)
- LED Lighting:
  - MUTCD Compliant RRFB light bar.
  - Single sided with pedestrian confirmation.
  - Double sided with pedestrian confirmation.
- Optional Activation Methods: Standard and deluxe timers, wireless keyfob transmitter, push-button transmitter.
- Optional mounting pole systems available.
- Warranty: 10 year solar collector panel, 5 year sign construction, 2 year PCB/LED technology, 1 year battery.

**Visit our web site: [www.xwalk.com](http://www.xwalk.com)**





**Traffic Safety Corporation**  
2708 47th Ave.  
Sacramento, CA 95822-3806  
Toll Free: 888.446.9255  
Tel: 916.394.9884  
Fax: 916.394.2809  
Email: [sales@xwalk.com](mailto:sales@xwalk.com)  
Web: [www.xwalk.com](http://www.xwalk.com)



## **TS60-RRFB LED Rectangular Rapid Flashing Beacon & Sign Systems**

### **Pole Options**

#### **Telespar Poles:**

The Telespar Pole is 2" x 2" and is available in 8', 10' or 12' lengths. We offer a 5' x 2.25" sleeve. The Telespar pole and sleeve combination is considered a breakaway system.



#### **Aluminum Pole System:**

Our 4.5" Aluminum Pole System has a clean and professional look, with the added security of a required breakaway pole application. It is approved by the FDOT and meets MUTCD requirements. Our Aluminum Pole System is available in 10', 12' or 14' lengths. A pole cap is included along with 4 galvanized 3/4" x 18" anchor bolts.

### **Wireless Options**

#### **Wireless Communication Between Signs w/ Wired Activation**

- Activation buttons not included.

### **Timer Options**

#### **Standard 7 Day Timer: Model Intermatic FM1D14 or Similar**

- 24/7 timer suited for timing applications needing a daily or weekly schedule.
- Allows multiple times of day to be set for the sign to run (e.g., the sign timed to turn on from 8am - 10am and again from 8pm - 10pm, 7 days a week).



#### **Deluxe 365 Day Timer: Model Eltec TC-18 or Similar**

- Like the standard timer, this timer allows multiple times of day to be set for the sign to run.
- In addition, timer can be programmed to have specific days that the sign will not turn on (e.g., weekends, holidays, institute days, summer break, etc.).



**Visit our web site: [www.xwalk.com](http://www.xwalk.com)**

## **XB-A Wireless Activator**

The **XB-A Wireless Activator** is the main mechanism for transmitting the activation signal that turns on the lighted crosswalk system components. It combines the latest radio frequency and digital electronics technology to enable power efficient and interference free remote control with a range of up to 1000 feet, line of sight.

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Various mounting options allow this controller to be pole or wall mounted. The hinged door may be unlocked for quick and easy access and maintenance. The optional voice module (not shown) plays a prerecorded audio message when the crosswalk in-roadway lights, LED signs or beacons are activated.

Multiple controllers may be daisy chain linked to extend the effective range.



**Town of New Castle**

450 W. Main Street

PO Box 90

New Castle, CO 81647

**Office of the Town Administrator****Phone:** (970) 984-2311**Fax:** (970) 984-2716[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

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## Memorandum

**Date:** June 4, 2019

**To:** Mayor and Council

**Subject:** LoVa Trail Update and Review

**From:** David Reynolds

**Purpose:**

The purpose of this agenda item is to update Council on the progress of the LoVa Trail. Items for discussion will be an update on the recent Colorado Parks and Wildlife Grant, an update regarding ongoing planning, an update on current trail alignment, and an update on future grant strategies and partnerships.

Dave Reynolds will present this update with LoVa Trail Group member Jeanne Golay in attendance for questions and answers if needed.

**TOWN OF NEW CASTLE, COLORADO**  
**ORDINANCE NO. 2019-3**

AN ORDINANCE OF THE NEW CASTLE TOWN COUNCIL AUTHORIZING  
THE SALE OF REAL PROPERTY.

WHEREAS, the Town of New Castle ("Town") is the owner of that certain real property described as Windridge Condos Unit 115, also known as 200 S E Avenue, 115, New Castle, Colorado (the "Property"); and

WHEREAS, the Town has entered into a contract to sell the Property to Deborah Lynn Herrell ("Buyer") dated May 1, 2019, as amended; and

WHEREAS, Article IV, Section 4.1 of the Town Charter requires an ordinance for the disposition of municipally-owned real estate; and

WHEREAS, the Property is not being used or held for any municipal or governmental purpose; and

WHEREAS, the Town Council desires to authorize the sale of the Property pursuant to the contract with Buyer.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NEW CASTLE, COLORADO:

1. Recitals Incorporated by Reference. The foregoing recitals are incorporated by reference herein as findings and determinations of the Town Council.

2. Sale Authorization. The Town Council hereby authorizes the sale of the Property pursuant to the terms set forth in the contract with the Buyer. The Mayor and/or Town Administrator are authorized to execute the deed and such other and further documents as may be necessary to effectuate the sale of the Property pursuant to the contract and any amendments separately approved by the Town Council.

INTRODUCED on \_\_\_\_\_, at which time copies were available to the Council and to those persons in attendance at the meeting, read by title, passed on first reading, and ordered published in full and posted in at least two public places within the Town as required by the Charter.

INTRODUCED a second time at a regular meeting of the Council of the Town of New Castle, Colorado, on \_\_\_\_\_, read by title and number, passed with amendment as set forth herein, approved, and ordered published as required by the Charter.

NEW CASTLE TOWN COUNCIL

By: \_\_\_\_\_  
Art Riddile, Mayor

ATTEST:

\_\_\_\_\_  
Melody Harrison, Town Clerk

**Town of New Castle**

450 W. Main Street  
PO Box 90  
New Castle, CO 81647

**Office of the Town Administrator**

**Phone:** (970) 984-2311

**Fax:** (970) 984-2716

[www.newcastlecolorado.org](http://www.newcastlecolorado.org)

---

## **Memorandum**

**Date:** June 4, 2019  
**To:** Mayor and Council  
**Subject:** Review of proposal from WR Communications / Bill Ray  
**From:** David Reynolds

**Purpose:**

The purpose of this agenda item is to review a proposal from WR Communications (Bill Ray) concerning services for Public -Policy Development and Community Engagement.

During a Special Council Meeting on May 29 Council requested that Mr. Bill Ray of WR Communications provide the Town with a quote for services related to a public survey and other services surrounding possible ballot issues. Bill has provided staff with the requested quote. Staff is seeking Council review and direction regarding this proposal.



May 30, 2019

Mr. David Reynolds  
Town Administrator  
Town of New Castle  
450 West Main Street  
PO Box 90  
New Castle, CO 81647

**RE: PROPOSAL FOR PUBLIC-POLICY DEVELOPMENT AND COMMUNITY OUTREACH**

Dear Dave,

Thank you to Town Council members and staff for meeting to discuss the Town's budget needs and potential public-finance questions. As you can tell, I enjoy the opportunity to discuss these projects and to provide my opinions and experiences on the public-finance and ballot process. I understand this a challenging process for any local government, but through research and thoughtful policy development, we can greatly increase the Town's ability to be successful.

WR Communications is a unique firm, specializing in public affairs, crisis communications and issues management. WR Communications looks for unique and challenging campaigns and opportunities – to provide its clients with a proven and successful blend of strategic direction, opinion research, message development and hands-on consulting. After meeting on Wednesday, I believe that New Castle's public-finance needs will benefit from my experience and approach.

Please let me know if you have any questions. I look forward to working with the Town of New Castle on this critical project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Bill Ray', is written over the printed name and title.

Bill Ray  
Principal, WR Communications Inc.

## **SERVICES**

WR Communications services that will be applied to the public-policy development and community engagement for the Town of New Castle's potential ballot initiative(s) include, but are not limited to:

- Collaboration with Town leadership, elected officials, community members and other key stakeholders to assess budget needs and potential solutions, including one or more ballot questions.
- Assistance with writing, fielding and analyzing a community-wide survey and presentation of the results at a Town Council meeting.
- Use of survey information, as well as other resources, to assist the Town's leadership on drafting a ballot question.
- Development of written materials, in collaboration with Town staff, to communicate with New Castle residents about the Council's direction on a potential tax question.
- If referred to the ballot, drafting of pro/con statements for county white books. Assistance with TABOR statement and any other policy-focused materials.
- Regular update meetings with Town leadership.
- Transitioning Town from policy development and question referral to "issue campaign mode."

## **FEE**

WR Communications Inc. will perform all necessary services to execute this project at a **fixed rate of \$4,500**. The client agrees to reimburse the firm for any expenses incurred at the client's direction and with client's approval.

## **CONSULTING TEAM**

WR Communications focuses on one-on-one relationships with its clients and ensures that clients have the full attention of its principal, Bill Ray. This has been a successful practice since WR Communications was founded as a one-man shop – and has continued to be one of the cornerstones of our clients' success over the past seven-plus years. WR Communications utilizes strategic partnerships with other firms to provide an extensive list of services to successfully address any complex policy, media or political issue.

### **Bill Ray, Principal**

Throughout his career in communications, Bill Ray has experienced the industry from all sides – as an editorial page editor, communications director for advocacy organizations, congressional press secretary and senior consultant on statewide, local and special district campaigns.

Bill spent five years as a member of the Colorado press corps, highlighted by several years as the editorial page editor of the Longmont Daily Times-Call and a member of the editorial board of Lehman Communication Corporation (which included the Loveland Reporter-Herald and Cañon City Daily Record). He spent time in Washington, DC as a press secretary in the 103rd Congress and as a policy and communications associate for the cable television industry. Back in Denver, Bill served as the communications director for the Denver Metro Chamber of Commerce.



He has worked as a consultant on numerous statewide, local and special district campaigns. In 2018 alone, Bill managed local measures for the Roaring Fork Transportation Authority, Eagle County Open Space, City of Arvada and Central Colorado Water Conservancy District – going 4-4 on local elections and securing more than \$257 million in new tax revenue and more than \$203 million in bonding authority for transportation, water, open lands and infrastructure investments.

On the statewide ballot, Bill was communications and policy director on 2010's No on 60/61/101 campaign. His other statewide campaigns include management duties on 2008's Vote No on 58 (severance tax) and press roles for 2006's Vote No on 38 (initiative and referendum changes) and Vote No on 39 (education funding) campaigns. Bill was the policy director for 2005's Vote Yes on C&D, joining the senior campaign team to pass Referendum C.

Bill, his wife Melissa, and their three children, Aden, Liam and Marin, live in Denver. Bill spends much of his free time playing with his kids, and coaching and playing lacrosse. Occasionally, he sneaks up to the mountains to fly fish or ski. He holds a Master of Journalism Degree with honors from Temple University in Philadelphia and a Bachelor's Degree in Political Science from Fordham University in New York City. Bill is active in the Type 1 diabetes community and has served on the board of JDRF Rocky Mountain Chapter.

#### **DISCLOSURE OF INFORMATION**

WR Communications acknowledges that the firm and its employees and subcontractors will have access to information or knowledge not otherwise accessible to others – including sensitive employee personnel information. The consultant by signing this agreement agrees that this information and knowledge is the client's property. Further, the consultant agrees not to disclose or publish any information or knowledge without approval from the client.

#### **TERMINATION**

Regardless of other provisions contained herein, this agreement may be terminated by either party, for cause or for convenience, within 15 days after such an intention to terminate the contract is expressed in writing by one party to the other.

#### **FEDERAL, STATE, AND LOCAL TAXES**

WR Communications is to be considered an independent contractor and is responsible for the payment of any and all federal, state and local taxes that may be applicable to services provided pursuant to this agreement.

#### **GOVERNING LAW**

This agreement shall be construed, interpreted and applied in accordance with the laws of the State of Colorado.

1  
2  
3  
4  
5 **New Castle Town Council Meeting**  
6 **Tuesday, April 16, 2019, 7:00 p.m.**  
7

8  
9 **Call to Order**

10 Mayor A Riddile called the meeting to order at 7:00 p.m.  
11

12 **Pledge of Allegiance**  
13

14 **Roll Call**

15 Present	Councilor Owens
16	Councilor Hazelton
17	Mayor A Riddile
18	Councilor Copeland
19	Councilor Leland
20	Councilor G Riddile
21 Absent	Councilor Mariscal

22

23 Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody  
24 Harrison, Public Works Director John Wenzel, Town Engineer Jeff Simonson and members  
25 of the public.  
26

27 **MOTION: Mayor A Riddile made a motion to excuse Councilor Mariscal's absence.**  
28 **Councilor G Riddile seconded the motion and it passed unanimously.**  
29

30 **Meeting Notice**

31 Town Clerk Melody Harrison verified that her office gave notice of the meeting in  
32 accordance with Resolution TC 2019-1.  
33

34 **Conflicts of Interest**

35 There were no conflicts of interest.  
36

37 **Agenda Changes**

38 Clerk Harrison told the council that she wanted to add a proclamation to the agenda  
39 designating Arbor Day. The council agreed.  
40

41 **Citizen Comments on Items not on the Agenda**

42 Doug Goldsmith, Sales Manager for Mountain Waste and Recycling. Mr. Goldsmith Greeted  
43 the council. He told the council that a larger company called Waste Connections had  
44 purchased his company, Mountain Waste and Recycling. He explained that the purchase  
45 was a stock purchase, not an asset purchase and that Mountain Waste and Recycling

1 would remain as it is, the same name, staff and operations and were still a stand-alone  
2 company. The advantages were that their employees now had a better health insurance  
3 option and 401k plan, and a safety plan that was more robust. Mr. Goldsmith said they  
4 did not foresee any other changes. He said that Waste Connections owned and managed  
5 many waste companies across the nation but left them alone as a stand-alone business.  
6 The council thanked Mr. Goldsmith.

## 8 **Consultant Reports**

9 Consultant Attorney – Town Attorney David McConaughy updated the council on the Ferrin  
10 case that was heard in court on May 8, 2019. Attorney McConaughy said that the judge  
11 had found that the stipulation that was entered into in March of 2018 had been violated  
12 and therefore Ms. Ferrin was in contempt. No fines or penalties were imposed. The  
13 conclusion was that the court issued an order closing the building, effective at noon on  
14 Friday, April 19, 2019. He said that notice had been posted on the building. A follow-up  
15 hearing will also take place on Friday, April 19, 2019 so that the police department and  
16 public works department can provide evidence to the judge on the costs associated with  
17 physically closing and securing the building. By the town municipal code, those costs were  
18 to be borne by the property owner. Contractors will be allowed in the building to make  
19 repairs to cure the violations. The order will remain effective indefinitely, and there will be  
20 a review hearing held in two months to see where it stands. Attorney McConaughy said  
21 that Judge Maurer was fantastic in the way that conducted the hearing.  
22 Consultant Engineer – not present.

## 25 **Items for Consideration**

### 27 **Introduction: Garfield County Library District Executive Director Brett Lear**

28 Town Administrator Dave Reynolds introduced Executive Director Brett Lear. Director Lear  
29 greeted the council and thanked Town Administrator Dave Reynolds for inviting him.  
30 Director Lear described his experience working with libraries. He also described some of  
31 the programs the libraries had. He invited the council to partner with the district on  
32 projects and events as they were happy to be involved with the town. Director Lear said  
33 that the district was exploring a possible mil levy for the November ballot, and he felt  
34 confident that the general public loved their libraries and supported them. A public survey  
35 currently supported the mil levy. Director Lear spoke briefly about providing more  
36 programs on Fridays when there was no school. In addition they were working with CMC  
37 for classes for parents and children.  
38 The council thanked Director Lear.

41 Recess the Town Council Meeting, Convene as the Local Liquor Licensing Authority.

42 **MOTION: Councilor A Riddile made a motion to recess the Town Council meeting**  
43 **and to convene as the local liquor licensing authority. Councilor Owens seconded**  
44 **the motion and it passed unanimously.**

1 **Consider an Application for a Special Events Liquor License from the Town of**  
2 **New Castle for the Ritter Plaza Music in the Park Event**

3 Clerk Harrison introduced Sue Ruggles' daughter Kathryn to the council, stating that  
4 Kathryn will be managing the Music in the Park event in 2019. Clerk Harrison said that  
5 previously, Sue Ruggles had requested that the council consider holding the liquor license  
6 for the August, September and December dates for Music in the Park. Liquor licenses for  
7 June, July and August dates for Music in the Park will be held by the Community Market  
8 and RFMBA.

9 Clerk Harrison said that because there were so many outside agencies asking the town to  
10 hold liquor license for them, staff had changed their process for review. She said they now  
11 asked the applicants to answer questions related to scheduling in the alcohol tent as well  
12 as the procedures that would be utilized in the event they had any alcohol-related issues.  
13 Clerk Harrison told the council that unfortunately, the Ritter Plaza event had an issue the  
14 prior year where a guest was refused service, and she said she felt confident the  
15 volunteers for the event would, or could handle issues in the future.

16 Clerk Harrison said that staff recommended approval.

17 **MOTION: Councilor Owens made a motion to approve a Special Events Liquor**  
18 **License for the Town of New Castle for the Ritter Plaza Music in the Park Event.**  
19 **Councilor Hazelton seconded the motion and it passed unanimously.**

20  
21  
22  
23 **Consider an Application for a Special Events Liquor License from the Town of**  
24 **New Castle for the Cinco de Mayo Event**

25 Clerk Harrison told the council that the event was the second annual Cinco de Mayo event  
26 and would be held on 5<sup>th</sup> Street, between Main Street and the alley. Clerk Harrison said  
27 that Special Events Coordinator Debbie Nichols was the event manager and would attend  
28 the event on behalf of the town. Three other experienced volunteers would staff the  
29 alcohol tent during the four-hour event. Clerk Harrison said that the application was  
30 complete and staff recommended approval.

31 **MOTION: Councilor Hazelton made a motion to approve a special events liquor**  
32 **license for the town of New Castle for the Cinco de Mayo event. Councilor Owens**  
33 **seconded the motion and it passed unanimously.**

34  
35  
36 Adjourn the Local Liquor Licensing Authority, Reconvene the Town Council Meeting

37 **MOTION: Councilor Leland made a motion to adjourn the local liquor licensing**  
38 **authority and to reconvene the town council meeting. Councilor AR seconded the**  
39 **motion and it passed unanimously.**

40  
41  
42  
43 **Consider Request for Shared Water/Sewer Taps in Whitehorse Village**

44 Administrator Reynolds introduced Ron and Aaron Atkinson.

45 Administrator Reynolds explained to the council that the utility infrastructure for six-home  
46 clusters in Whitehorse Village had been installed under the street in 2010. In 2011, the

1 developer was approved to build single-family homes, rather than the six-home clusters.  
2 Administrator Reynolds said that Ron and Aaron Atkinson had purchased the property and  
3 wanted to build those single-family homes. The question was whether the infrastructure  
4 was appropriate for the single-family homes, as there would be three water/sewer lines  
5 serving four homes, and those utility lines would cross property lines.

6 Attorney McConaughy told the council that when the six-home clusters were originally  
7 approved, the council specifically approved the final plat utility drawing which included  
8 shared water and sewer taps. He said that the Planning & Zoning Commission (P&Z) in  
9 their authority had approved an amendment to the PUD development plan in 2011,  
10 allowing either the six-home clusters or single-family homes. P&Z, however, does not  
11 have the authority to change the municipal code, and the municipal code does not allow  
12 shared water/sewer taps, which was why the issue had come to council.

13 Public Works Director John Wenzel drew a diagram for the council to explain the shared  
14 tap issue. He said that shared sub-main lines create contention when there are problems  
15 in the lines, whether breaks or blockages, and the residents are unsure where the issues  
16 are and who is responsible for repairs. In addition, it created an undue financial burden on  
17 those residents.

18 Director Wenzel said that regarding Whitehorse Village, there would not be any sub-mains  
19 in the sewer system, but there would be in the water system. He explained that for every  
20 four homes, the outside two homes would have individual, one-inch water lines, while the  
21 center two would share a two-inch water line with a sub-main. He felt it was not an ideal  
22 situation, but the alternative would be to require the developer to cut into the roads to  
23 rebuild the water lines, and that would have to be done eight times, which he did not feel  
24 was necessary.

25 Director Wenzel said that separate meters and shut-off valves would be installed for each  
26 home.

27 Attorney McConaughy said that the final plat would be amended to show easements for  
28 the water lines and there would be a plat note, and the town will have to sign off on the  
29 plat before any units could be sold.

30 Administrator Reynolds said that the developer would create a sub-homeowners  
31 association for the area. The declarations for the sub-HOA would place the responsibility  
32 for the water lines on the sub-HOA and not on the town.

33 Mr. Aaron Atkinson told the council that their particular phase of Whitehorse Village will be  
34 called The Villas at Lakota, which is the sub-association they had created. He said it would  
35 operate like any other sub-association with assessments and a board in order to maintain  
36 common elements as well as the water lines from the tap, forward and sewer lines from  
37 after the junction. He said it would be a very prominent plat note so that everyone was  
38 aware.

39 Mr. Aaron Atkinson said that they were ready to begin building in 2019. He further stated  
40 to the council that the project had been two years in the making, and when they had  
41 finally been able to sit down with staff and he said he was impressed with their  
42 professionalism.

43  
44 **MOTION: Mayor A Riddile made a motion to approve the use of shared water and**  
45 **sewer taps as presented in the memo from Colorado River Engineering. Councilor**  
46 **G Riddile seconded the motion and it passed unanimously.**

1 Councilor Leland asked if tap fees for the individual homes would still be paid and  
2 Attorney McConaughy said that the fees for taps would not change.

3  
4 **Discussion: Golf Carts on Town Streets**

5 Administrator Reynolds, Attorney McConaughy and the council discussed the draft  
6 ordinance thoroughly.

7 Mayor A Riuddile read two e-mails from citizens who were against OHVs on town streets,  
8 one from Darrell Fenno of 60 N Painted Horse Circle, and one from Bill Wood of 66  
9 Foxwood Lane.

10 Staff agreed they would set a date for an open house to be held within the next month.

11  
12  
13 **Discussion: Downtown Plan**

14 Administrator Reynolds said that he was looking for any comments or concerns the council  
15 had regarding the plan. He also said that he had comments from Steve Craven had been  
16 unable to attend the meeting, so he sent his comments. Administrator Reynolds gave  
17 each council member a copy of the comments and they discussed the concerns at length.

18  
19 **Mayor A Riddile read the Arbor Day Proclamation into the record.**

20  
21 **Consent Agenda**

22 March 19, 2019 minutes

23 Hongs Garden Hotel & Restaurant Liquor License Renewal

24 **MOTION: Councilor Leland made a motion to approve the consent agenda. Mayor**  
25 **A Riddile seconded the motion and it passed unanimously.**

26  
27  
28 **Staff Reports**

29 Town Administrator – Administrator Reynolds updated the council on the Ferrin case. He  
30 said that staff working on a land use application for property located near the fire station.  
31 Administrator Reynolds said that the TCO had been issued for senior housing but no one  
32 had moved in. Garfield County Housing decided to delay moving in their eight people  
33 because the landscaper had filled the parking lot areas with landscaping equipment,  
34 making the lot inaccessible and unsafe for residents. He said the CRHDC felt they would  
35 be moving people in within a week. Administrator Reynolds told the council that Debbie  
36 Guccini was still out and would be for a while and staff was working with the absence.  
37 Administrator Reynolds said that Darlene Harrison had resigned, and that they had  
38 already interviewed someone for the position. Administrator Reynolds said that he would  
39 be out of the office for an energy conference, but available by phone. Last, Administrator  
40 Reynolds said that a few weeks earlier as part of the revenue discussion, the idea of  
41 changing the hours of operation for the Clerk's Office for purposes of efficiency. Staff  
42 suggested that Monday would be regular hours, and Tuesday through Friday, hours would  
43 be 10:00 a.m. to 5:00 p.m. The council thought it was a good idea provided that notice  
44 was provided to the public.

45 Town Clerk – Clerk Harrison told the council that she had received the AGNC grant, and  
46 had been awarded the entire amount she asked for, so work would begin on migration



1 and the agenda/meeting management templates as soon as the grant agreement had  
2 been signed by DOLA. She asked that the council review the existing website and if they  
3 had any suggestions for improvements or changes. Clerk Harrison said that there would  
4 be a liquor license application at the May 7 council meeting for the remaining two days of  
5 the Ritter Plaza Music in the Park event for which the Community Market would hold the  
6 liquor license. Clerk Harrison said that the John Zarlingo memorial outside of the town hall  
7 would be replaced at the expense and request of the family so that the name could be  
8 spelled correctly. Carson Memorials will pick up the memorial and remake it with the  
9 correct spelling. Clerk Harrison said that staff was still waiting for the last quote for IT  
10 services before making any decision about changing companies. Clerk Harrison told the  
11 council that the MicroGrid solar project had finally been completed, and the contract will  
12 come to the council for their approval. She said that the current staff was unfamiliar with  
13 the documents and were studying them closely.  
14 Town Planner – nothing to report.  
15 Public Works Director – nothing to report.

### 16 17 **Commission Reports**

18 Planning & Zoning Commission – Councilor Hazelton said that P&Z has heard a land use  
19 application from Jim Columbo that he felt had not gone as Mr. Columbo expected.  
20 Historic Preservation Commission – nothing to report.  
21 Climate Action Advisory Committee – nothing to report.  
22 Senior Program – nothing to report.  
23 RFTA – Mayor A Riddile said that at the last meeting they had discussed a combined letter  
24 from the Town of New Castle and RFTA asking CDOT to consider a speed reduction on  
25 Highway 6. He also said there was an update on the Destination 2040 project which is the  
26 reason RFTA asked for the mil levy increase. Mayor A Riddile said that RFTA had  
27 purchased eight electric busses that should be in service by mid-summer.  
28 AGNC – nothing to report.  
29 GCE – Councilor Leland said they had not had a member meeting, but GCE had hired two  
30 retirees as part-time consultants. GCE had distributed a community projects list that was  
31 not as complete as expected. GCE will look at the town hall to see what could be done to  
32 make staff more comfortable, and they would look at the wastewater plant to understand  
33 why there had been a spike in energy use.  
34 EAB – Mayor A Riddile said there had been an update from the Energy Conservation Board  
35 because of senate bill 181. There would be a total reorganization of the Colorado Oil &  
36 Gas Conservation Commission because of the bill.

### 37 38 **Council Comments**

39 Councilor G Riddile thanked Administrator Reynolds, Clerk Harrison and Attorney  
40 McConaughy for meeting regarding Rides and Reggae and discussing liability issues. He  
41 said they learned a lot and it appeared it was moving in a good direction.  
42 Councilor Leland congratulated Clerk Harrison, Planner Smith and Special Events  
43 Coordinator Nichols for their success at Spellebration. They tied for first place with a  
44 group of sophomores from Roaring Fork High School.  
45 Mayor A Riddile congratulated Councilor Mariscal for thank crystal for winning best  
46 morning show.

1 Mayor A Riddile said he would also be attending the energy symposium on Wednesday  
2 and Thursday.  
3 Mayor A Riddile said that someone had picked up a lot of trash on the 105 bridge and the  
4 on and off-ramps and it looked great.  
5 Clerk Harrison said that a resident who is part of a women's walking group said that if the  
6 town would provide garbage bags, her group would pick up trash on the trails that they  
7 walked, so Clerk Harrison put her in touch with public works.  
8  
9

10 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Owens seconded**  
11 **the motion and it passed unanimously.**  
12  
13

14 The meeting adjourned at 9:20 p.m.

15  
16 Respectfully submitted,  
17  
18  
19

20  
21 \_\_\_\_\_  
22 Mayor Art Riddile  
23

24 \_\_\_\_\_  
25 Town Clerk Melody Harrison, CMC



**New Castle Special Town Council Meeting  
Monday, April 30, 2019, 6:30 p.m.  
New Castle Community Center  
423 W Main Street, New Castle**

**Call to Order**

Mayor A Riddile called the meeting to order at 6:00 p.m.

**Pledge of Allegiance**

**Roll Call**

Present      Councilor Mariscal  
                 Councilor Owens  
                 Councilor Hazelton  
                 Mayor A Riddile  
                 Councilor Copeland  
                 Councilor Leland  
                 Councilor G Riddile

Also present at the meeting were Town Administrator Dave Reynolds, Town Clerk Melody Harrison

**Meeting Notice**

Town Clerk Melody Harrison verified that her office gave notice of the meeting in accordance with Resolution TC 2019-1.

**Conflicts of Interest**

There were no conflicts of interest.

**Agenda Changes**

There were no agenda changes.

**Citizen Comments on Items not on the Agenda**

There were no citizen comments.

**Items for Consideration**

**Mayor A Riddile made a motion at 6:32 p.m. to go into Executive Session (1) to discuss the purchase, acquisition, lease, transfer, or sale of real, personal or other property interest under C.R.S. Section 24-6-402(4)(a); and (2) for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations,**

1 and/or instructing negotiators under C.R.S. Section 24-6-402(4)(e) and  
2 concerning town-owned property. Councilor Owens seconded the motion  
3 and it passed unanimously.

4  
5 Executive session concluded.

6  
7 At the end of the executive session, Mayor A Riddile made the following statement:

8  
9 "The time is now 6:46 p.m. and the executive session has been concluded. The  
10 participants in the executive session were: Councilors Mariscal, Owens and Hazelton;  
11 Mayor A Riddile; Councilors Copeland, Leland and G Riddile; Town Administrator Dave  
12 Reynolds and Town Clerk Melody Harrison. For the record, if any person who  
13 participated in the executive session believes that any substantial discussion of any  
14 matters not included in the motion to go into the executive session occurred during  
15 the executive session, or that any improper action occurred during the executive  
16 session in violation of the Open Meetings Law, I would ask that you state your  
17 concerns for the record."

18  
19 No concerns were stated.

20  
21  
22 **MOTION: Mayor A Riddile made a motion to accept an offer in the amount of**  
23 **\$136,500.00 from Debra Lynn Herrell on the town-owned property located**  
24 **at 200 S E Avenue, #115. Councilor G Riddile seconded the motion and it**  
25 **passed unanimously.**

26  
27 Mayor A Riddile told the council that he had e-mailed and spoken with Kathryn  
28 Trauger regarding her article on Rosie Ferrin's building, and gave her some correct  
29 information regarding the case. Ms. Trauger apologized for the mis-information.

30  
31 **MOTION: Mayor A Riddile made a motion to adjourn. Councilor Leland**  
32 **seconded the motion and it passed unanimously.**

33  
34 The meeting adjourned at 6:54 p.m.

35  
36  
37 Respectfully submitted,

38  
39  
40  
41  
42 \_\_\_\_\_  
43 Mayor Art Riddile

44  
45 \_\_\_\_\_  
46 Town Clerk Melody Harrison, CMC

**TOWN OF NEW CASTLE - BILLS ALLOWED SUMMARY - May 2019**

5/2019 INVOICES PAID	358,581.08
VIX PARK LOAN PAYMENT	5,129.61
NET PAYROLL (2)	106,389.72
FED & STATE EMPLOYMENT TAXES (2)	39,910.75
RETIREMENT PLAN PAYMENTS (3)	14,380.71
CREDIT CARD FEES	<u>1,054.33</u>
<b>5/2019 TOTAL PAYMENTS</b>	<b><u>\$ 525,446.20</u></b>

LESS PYMTS FOR LCA GRANT	(101,020.00)
LESS CAPITAL EXPENDITURES *	(36,590.32)
LESS CHARGE-BACKS **	(4,044.50)
LOAN PAYMENTS / DEPOSIT REFUNDS	<u>(3,651.32)</u>

5/2019 OPERATING EXPENSES: **380,140.06**

**\* CAPITAL:**

Communtiy Center Grant	23,716.82
G&H Fees for Traffic Impact	2,048.50
SGM-WTP as built	2,325.00
SGM-WTP UV Grant	<u>8,500.00</u>
Total	<u><u>36,590.32</u></u>

**\*\*CHARGE-BACKS:**

Garfield & Hecht	4,044.50
	<u><u>4,044.50</u></u>

## Report Criteria:

Detail report type printed

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
71	A Clean Break LLC	5011944	4/19 cleaning-ps	04/30/2019	250.00	.00	250.00	49399	05/08/2019
Total 71:					250.00	.00	250.00		
213	AFLAC	690677	5/19 premium	05/12/2019	1,085.25	.00	1,085.25	49481	05/24/2019
Total 213:					1,085.25	.00	1,085.25		
377	Alpine Bank	100855	4/19 passenger mirror-sts	04/10/2019	251.96	.00	251.96	49386	05/07/2019
		104337	4/19 micro soccer balls-rec	04/10/2019	69.82	.00	69.82	49386	05/07/2019
		104337	4/19 adult soccer league balls-r	04/10/2019	54.00	.00	54.00	49386	05/07/2019
		104337	4/19 art class supplies-rec	04/10/2019	67.31	.00	67.31	49386	05/07/2019
		104337	4/19 art class supplies-rec	04/10/2019	36.95	.00	36.95	49386	05/07/2019
		104337	4/19 ice scoop-comm ctr	04/10/2019	13.33	.00	13.33	49386	05/07/2019
		104337	4/19 towels for comm ctr kitchen	04/10/2019	27.98	.00	27.98	49386	05/07/2019
		104337	5/19 supplies for jewelry making	05/10/2019	38.92	.00	38.92	49482	05/24/2019
		104337	5/19 supplies for art classes-rec	05/10/2019	97.82	.00	97.82	49482	05/24/2019
		104337	5/19 supplies for dreamcatchers	05/10/2019	19.19	.00	19.19	49482	05/24/2019
		104337	5/19 cc grant-audio parts-rec	05/10/2019	47.38	.00	47.38	49482	05/24/2019
		104337	5/19 cc grant-audio parts-rec	05/10/2019	17.98	.00	17.98	49482	05/24/2019
		108742	4/19 refund for plans shipping-b	04/10/2019	17.00-	.00	17.00-	49386	05/07/2019
		108742	4/19 MBO mtg for bldg official-	04/10/2019	20.00	.00	20.00	49386	05/07/2019
		108742	5/19 plan delivery to Basalt-b&p	05/10/2019	17.00	.00	17.00	49482	05/24/2019
		109260	5/19 postage-blood draw-ps	05/10/2019	3.70	.00	3.70	49482	05/24/2019
		109260	5/19 business cards-ps	05/10/2019	117.03	.00	117.03	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	50.00	.00	50.00	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	50.00	.00	50.00	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	17.62	.00	17.62	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	29.08	.00	29.08	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	41.68	.00	41.68	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	36.93	.00	36.93	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	34.90	.00	34.90	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	34.00	.00	34.00	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	35.76	.00	35.76	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	44.30	.00	44.30	49482	05/24/2019
		124269	5/19 training meal-ps	05/10/2019	25.83	.00	25.83	49482	05/24/2019
		124269	5/19 head lights-ps	05/10/2019	56.23	.00	56.23	49482	05/24/2019
		125563	5/19 uniforms-ps	05/10/2019	52.99	.00	52.99	49482	05/24/2019
		14239	4/19 Court meal 2 officers-ps	04/10/2019	19.45	.00	19.45	49386	05/07/2019
		26324	4/19 job posting-w/wtr admin	04/10/2019	354.80	.00	354.80	49386	05/07/2019
		26324	4/19 job posting-w/wtr admin	04/10/2019	383.75	.00	383.75	49386	05/07/2019
		26324	4/19 job posting-w/wtr admin	04/10/2019	29.39	.00	29.39	49386	05/07/2019
		26324	5/19 shipping-w/wtr	05/10/2019	18.77	.00	18.77	49482	05/24/2019
		26324	5/19 job posting-w/wtr	05/10/2019	290.00	.00	290.00	49482	05/24/2019
		31068	4/19 floor wax-pwf maint	04/10/2019	31.55	.00	31.55	49386	05/07/2019
		32181	4/19 floor wax-pwf maint	04/10/2019	34.57	.00	34.57	49386	05/07/2019
		32181	4/19 Shop tools-wtr	04/10/2019	57.48	.00	57.48	49386	05/07/2019
		32181	5/19 supplies-Ferrin bldg-admin	05/10/2019	13.15	.00	13.15	49482	05/24/2019
		32181	5/19 big screen for CC-FMLD Mi	05/10/2019	778.63	.00	778.63	49482	05/24/2019
		32181	5/19 PWF supplies-pks	05/10/2019	12.40	.00	12.40	49482	05/24/2019
		32181	5/19 PWF supplies-sts	05/10/2019	12.41	.00	12.41	49482	05/24/2019
		42362	5/19 lab test supplies-wtr	05/10/2019	38.73	.00	38.73	49482	05/24/2019
		42362	5/19 office supplies-w/wtr	05/10/2019	54.28	.00	54.28	49482	05/24/2019
		43188	4/19 notary stamp-clerk	04/10/2019	18.95	.00	18.95	49386	05/07/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		43188 4/19	keys for file cabinet-admin	04/10/2019	35.00	.00	35.00	49386	05/07/2019
		43188 4/19	Monitor warranty-clerk	04/10/2019	3.32	.00	3.32	49386	05/07/2019
		43188 4/19	new monitors-clerk	04/10/2019	144.96	.00	144.96	49386	05/07/2019
		43188 4/19	2 fax lines-admin	04/10/2019	10.95	.00	10.95	49386	05/07/2019
		43188 4/19	CML conf for Counselor M	04/10/2019	230.00	.00	230.00	49386	05/07/2019
		43188 4/19	Women in Govt conf-Copel	04/10/2019	150.00	.00	150.00	49386	05/07/2019
		43188 4/19	CML conf lodging-Mariscal-	04/10/2019	616.22	.00	616.22	49386	05/07/2019
		43188 4/19	Spellebration costumes-ad	04/10/2019	35.98	.00	35.98	49386	05/07/2019
		43188 4/19	Spellabration costumes cre	04/10/2019	21.68-	.00	21.68-	49386	05/07/2019
		43188 5/19	vacuum for t/h	05/10/2019	87.80	.00	87.80	49482	05/24/2019
		43188 5/19	2 efax lines-admin	05/10/2019	16.95	.00	16.95	49482	05/24/2019
		43188 5/19	Intl Inst of Muni Clerks me	05/10/2019	170.00	.00	170.00	49482	05/24/2019
		43188 5/19	basic clerking class-Bart-cl	05/10/2019	40.00	.00	40.00	49482	05/24/2019
		43188 5/19	room credit-Mariscal CML	05/10/2019	280.69-	.00	280.69-	49482	05/24/2019
		43188 5/19	Copeland audit/budget clas	05/10/2019	50.00	.00	50.00	49482	05/24/2019
		43873 4/19	rubber gloves-w/wtr	04/10/2019	254.19	.00	254.19	49386	05/07/2019
		43873 4/19	M&O plant supplies	04/10/2019	81.46	.00	81.46	49386	05/07/2019
		43873 4/19	safety glasses-w/wtr	04/10/2019	71.20	.00	71.20	49386	05/07/2019
		43873 4/19	lab supplies-w/wtr	04/10/2019	98.45	.00	98.45	49386	05/07/2019
		48864 4/19	ofc supplies-admin	04/10/2019	17.47	.00	17.47	49386	05/07/2019
		48864 4/19	2 mos t/h internet-comcast	04/10/2019	303.70	.00	303.70	49386	05/07/2019
		48864 4/19	2 mos rec internet-comcast	04/10/2019	210.10	.00	210.10	49386	05/07/2019
		52775 4/19	Mouser filter-pks	04/10/2019	25.99	.00	25.99	49386	05/07/2019
		54490 4/19	3/19 Adobe pro subscriptio	04/10/2019	13.91	.00	13.91	49386	05/07/2019
		54490 4/19	CGFOA membership-Burk	04/10/2019	50.00	.00	50.00	49386	05/07/2019
		54490 5/19	4/19 adobe pro subscriptio	05/10/2019	13.93	.00	13.93	49482	05/24/2019
		54490 5/19	CGFOA budget & audit cla	05/10/2019	50.00	.00	50.00	49482	05/24/2019
		54490 5/19	CGFOA budget & audit cla	05/10/2019	75.00	.00	75.00	49482	05/24/2019
		62972 4/19	postage expense-admin	04/10/2019	2.90	.00	2.90	49386	05/07/2019
		62972 4/19	postage expense-admin	04/10/2019	2.30	.00	2.30	49386	05/07/2019
		62972 4/19	postage expense-admin	04/10/2019	1.15	.00	1.15	49386	05/07/2019
		62972 4/19	postage expense-admin	04/10/2019	1.15	.00	1.15	49386	05/07/2019
		62972 4/19	postage expense-ps	04/10/2019	1.15	.00	1.15	49386	05/07/2019
		62972 4/19	postage expense-ps	04/10/2019	1.15	.00	1.15	49386	05/07/2019
		62972 4/19	postage expense-ps	04/10/2019	1.15	.00	1.15	49386	05/07/2019
		62972 5/19	postage exp-rec	05/10/2019	6.38	.00	6.38	49482	05/24/2019
		62972 5/19	postage exp-w/wtr	05/10/2019	14.90	.00	14.90	49482	05/24/2019
		65405 4/19	office paper-b&p	04/10/2019	35.14	.00	35.14	49386	05/07/2019
		65405 4/19	office paper-admin	04/10/2019	35.14	.00	35.14	49386	05/07/2019
		65405 4/19	IIMC 2019 clerk renew me	04/10/2019	135.00	.00	135.00	49386	05/07/2019
		65405 4/19	office paper-town maint	04/10/2019	35.14	.00	35.14	49386	05/07/2019
		65405 4/19	Town Hall cleaning supplie	04/10/2019	52.31	.00	52.31	49386	05/07/2019
		65405 4/19	office paper-wtr	04/10/2019	17.65	.00	17.65	49386	05/07/2019
		65405 4/19	office paper-w/wtr	04/10/2019	19.71	.00	19.71	49386	05/07/2019
		65405 5/19	Certified mail-ps	05/10/2019	35.55	.00	35.55	49482	05/24/2019
		65405 5/19	Certified mail-ps	05/10/2019	6.85	.00	6.85	49482	05/24/2019
		74233 4/19	staff t-shirts-pks	04/10/2019	223.44	.00	223.44	49386	05/07/2019
		74233 4/19	staff t-shirts-sts	04/10/2019	47.88	.00	47.88	49386	05/07/2019
		74233 4/19	staff t-shirts-utili	04/10/2019	199.50	.00	199.50	49386	05/07/2019
		74233 5/19	supplies for Ferrin bldg-ad	05/10/2019	410.14	.00	410.14	49482	05/24/2019
		74233 5/19	stop sign for Bear Dance P	05/10/2019	35.59	.00	35.59	49482	05/24/2019
		74233 5/19	grease gun-sts	05/10/2019	37.99	.00	37.99	49482	05/24/2019
		74233 5/19	weed sprayer-sts	05/10/2019	149.99	.00	149.99	49482	05/24/2019
		74233 5/19	gas for Ace Polaris weed s	05/10/2019	6.88	.00	6.88	49482	05/24/2019
		74233 5/19	gas for sprayer-sts	05/10/2019	12.85	.00	12.85	49482	05/24/2019
		76907 4/19	shipping lab tests-wtr	04/10/2019	12.29	.00	12.29	49386	05/07/2019
		76907 4/19	shipping lab tests-wtr	04/10/2019	4.65	.00	4.65	49386	05/07/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		76907 4/19	shipping-wtr	04/10/2019	24.00	.00	24.00	49386	05/07/2019
		76907 4/19	shipping decant level sens	04/10/2019	23.23	.00	23.23	49386	05/07/2019
		76907 5/19	shipping-wtr	05/10/2019	13.44	.00	13.44	49482	05/24/2019
		76907 5/19	ascorbic acid-wtr	05/10/2019	501.20	.00	501.20	49482	05/24/2019
		76907 5/19	amazon acct renewal-wtr	05/10/2019	119.00	.00	119.00	49482	05/24/2019
		76907 5/19	bleach-wtr	05/10/2019	25.02	.00	25.02	49482	05/24/2019
		76907 5/19	boots-wtr	05/10/2019	130.00	.00	130.00	49482	05/24/2019
		77442 4/19	CML conf lodging-D. Reyn	04/10/2019	167.77	.00	167.77	49386	05/07/2019
		77855 4/19	office supplies-ps	04/10/2019	89.80	.00	89.80	49386	05/07/2019
		77855 4/19	credit on GJ hotel tax-ps	04/10/2019	8.83-	.00	8.83-	49386	05/07/2019
		77855 4/19	training meal-ps	04/10/2019	16.84	.00	16.84	49386	05/07/2019
		77855 4/19	training meal-ps	04/10/2019	10.20	.00	10.20	49386	05/07/2019
		77855 4/19	training meal-ps	04/10/2019	10.95	.00	10.95	49386	05/07/2019
		77855 4/19	uniform pants-ps	04/10/2019	67.15	.00	67.15	49386	05/07/2019
		77855 4/19	fuel-ps	04/10/2019	57.19	.00	57.19	49386	05/07/2019
		77855 5/19	shipping equip return-ps	05/10/2019	12.50	.00	12.50	49482	05/24/2019
		77855 5/19	meeting meal-ps	05/10/2019	42.92	.00	42.92	49482	05/24/2019
		77855 5/19	holster-ps	05/10/2019	124.00	.00	124.00	49482	05/24/2019
		77855 5/19	abandoned equip sale sup	05/10/2019	14.25	.00	14.25	49482	05/24/2019
		77855 5/19	office keys-ps	05/10/2019	28.00	.00	28.00	49482	05/24/2019
		77855 5/19	seat covers-ps	05/10/2019	31.72	.00	31.72	49482	05/24/2019
		77855 5/19	headlights-ps	05/10/2019	21.50	.00	21.50	49482	05/24/2019
		77855 5/19	gas & oil-ps	05/10/2019	26.53	.00	26.53	49482	05/24/2019
		77855 5/19	evidence boxes-ps	05/10/2019	12.71	.00	12.71	49482	05/24/2019
		80750 4/19	ear pieces-ps	04/10/2019	10.99	.00	10.99	49386	05/07/2019
		80750 4/19	ear buds-ps	04/10/2019	9.30	.00	9.30	49386	05/07/2019
		80750 4/19	ear piece headset-ps	04/10/2019	17.99	.00	17.99	49386	05/07/2019
		80750 4/19	ear piece tubes-ps	04/10/2019	18.99	.00	18.99	49386	05/07/2019
		80750 5/19	training lodging-ps	05/10/2019	470.00	.00	470.00	49482	05/24/2019
		81386 4/19	pesticide applicator class-p	04/10/2019	45.00	.00	45.00	49386	05/07/2019
		81386 4/19	pesticide applicator testing	04/10/2019	72.12	.00	72.12	49386	05/07/2019
		81386 4/19	jacobsen bolt-pks	04/10/2019	31.18	.00	31.18	49386	05/07/2019
		81386 4/19	jacobsen mower parts-pks	04/10/2019	350.72	.00	350.72	49386	05/07/2019
		81386 4/19	DHD sweatbands-pks	04/10/2019	1,110.00	.00	1,110.00	49386	05/07/2019
		81386 4/19	DHD color chalk-pks	04/10/2019	230.00	.00	230.00	49386	05/07/2019
		81386 5/19	sprayer nozzles-pks	05/10/2019	133.60	.00	133.60	49482	05/24/2019
		82376 4/19	office supplies-rec	04/10/2019	34.96	.00	34.96	49386	05/07/2019
		82376 4/19	supplies/business cards-re	04/10/2019	16.21	.00	16.21	49386	05/07/2019
		82376 4/19	office supplies-rec	04/10/2019	33.52	.00	33.52	49386	05/07/2019
		82376 4/19	fitness supplies-rec	04/10/2019	23.96	.00	23.96	49386	05/07/2019
		82376 4/19	soccer supplies-rec	04/10/2019	54.80	.00	54.80	49386	05/07/2019
		82376 4/19	floor wax-com ctr	04/10/2019	14.58	.00	14.58	49386	05/07/2019
		87672 4/19	plan copies for developer- t	04/10/2019	428.80	.00	428.80	49386	05/07/2019
		87672 4/19	business card holder-admi	04/10/2019	17.98	.00	17.98	49386	05/07/2019
		87672 4/19	food for Sr Advisory Board	04/10/2019	29.22	.00	29.22	49386	05/07/2019
		87672 4/19	food for Sr Advisory Board	04/10/2019	25.40	.00	25.40	49386	05/07/2019
		87672 4/19	spellebration costumes	04/10/2019	37.98	.00	37.98	49386	05/07/2019
		87672 4/19	10x15 canopy for special e	04/10/2019	319.95	.00	319.95	49386	05/07/2019
		87672 4/19	office supplies for town hall	04/10/2019	29.99	.00	29.99	49386	05/07/2019
		87672 4/19	Drivers license records-pks	04/10/2019	9.97	.00	9.97	49386	05/07/2019
		87672 4/19	Drivers license records-pks	04/10/2019	9.97	.00	9.97	49386	05/07/2019
		87672 5/19	DL record for B. Mendoza-	05/10/2019	9.97	.00	9.97	49482	05/24/2019
		87672 5/19	flyer/poster Cinco de Mayo	05/10/2019	7.99	.00	7.99	49482	05/24/2019
		87672 5/19	printing of posters-Cinco d	05/10/2019	10.22	.00	10.22	49482	05/24/2019
		87672 5/19	garage sale banner-admin	05/10/2019	77.89	.00	77.89	49482	05/24/2019
		87672 5/19	DL record-Hobmeier-pks	05/10/2019	9.97	.00	9.97	49482	05/24/2019
		87953 4/19	lodging FTO-ps	04/10/2019	83.99	.00	83.99	49386	05/07/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		87953 4/19	training meal-ps	04/10/2019	27.95	.00	27.95	49386	05/07/2019
		87953 4/19	training meal-ps	04/10/2019	16.23	.00	16.23	49386	05/07/2019
		87953 4/19	training meal-ps	04/10/2019	15.61	.00	15.61	49386	05/07/2019
		87953 4/19	training meal-ps	04/10/2019	21.71	.00	21.71	49386	05/07/2019
		87953 4/19	vehicle service-ps	04/10/2019	71.90	.00	71.90	49386	05/07/2019
		87953 5/19	NRA dues-ps	05/10/2019	75.00	.00	75.00	49482	05/24/2019
		87953 5/19	lodging FTO-ps	05/10/2019	419.95	.00	419.95	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	16.85	.00	16.85	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	16.84	.00	16.84	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	15.86	.00	15.86	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	17.10	.00	17.10	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	16.85	.00	16.85	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	18.33	.00	18.33	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	15.67	.00	15.67	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	17.09	.00	17.09	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	19.58	.00	19.58	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	17.00	.00	17.00	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	21.42	.00	21.42	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	14.71	.00	14.71	49482	05/24/2019
		87953 5/19	training meal-ps	05/10/2019	16.48	.00	16.48	49482	05/24/2019
		90205 4/19	councilor meal	04/10/2019	59.36	.00	59.36	49386	05/07/2019
		91187 4/19	boulder splitter-pks	04/10/2019	26.99	.00	26.99	49386	05/07/2019
		91187 5/19	chain saw air filters-pks	05/10/2019	17.98	.00	17.98	49482	05/24/2019
		91187 5/19	chain saw air filter-pks	05/10/2019	7.99	.00	7.99	49482	05/24/2019
Total 377:					13,973.88	.00	13,973.88		
497	American Linen	LGRA222129	janitorial svcs-comm ctr	04/25/2019	68.61	.00	68.61	49400	05/08/2019
		LGRA222639	mops, mats-c.c	05/09/2019	68.61	.00	68.61	49483	05/24/2019
Total 497:					137.22	.00	137.22		
1097	Berthod Motors, Inc.	01-59273	z track mower parts-pks	04/24/2019	13.66	.00	13.66	49401	05/08/2019
		01-59694	brake kit for John Deere-pk	05/08/2019	37.47	.00	37.47	49484	05/24/2019
Total 1097:					51.13	.00	51.13		
1749	Cadfish, LLC	1481	4/1-5/15/19 inspections, pl	05/17/2019	632.50	.00	632.50	49485	05/24/2019
		1481	4/1-5/15/19 inspections,pla	05/17/2019	316.25	.00	316.25	49485	05/24/2019
		1481	4/1-5/31/19 inspections,pla	05/17/2019	316.25	.00	316.25	49485	05/24/2019
Total 1749:					1,265.00	.00	1,265.00		
1873	Carlson Memorials	10640	Zarlengo memorial correcti	04/18/2019	900.00	.00	900.00	49402	05/08/2019
Total 1873:					900.00	.00	900.00		
1897	Caselle, Inc.	94566	Electronic W-2/1099 softwa	04/11/2019	850.00	.00	850.00	49403	05/08/2019
		94797	5/19 software support-b&p	05/01/2019	187.55	.00	187.55	49403	05/08/2019
		94797	5/19 software support-admi	05/01/2019	187.55	.00	187.55	49403	05/08/2019
		94797	5/19 software support-court	05/01/2019	87.18	.00	87.18	49403	05/08/2019
		94797	5/19 software support-rec	05/01/2019	137.37	.00	137.37	49403	05/08/2019
		94797	5/19 software support-pks	05/01/2019	137.37	.00	137.37	49403	05/08/2019
		94797	5/19 software support-sts	05/01/2019	185.52	.00	185.52	49403	05/08/2019
		94797	5/19 software support-wtr	05/01/2019	458.73	.00	458.73	49403	05/08/2019
		94797	5/19 software support-w/wt	05/01/2019	458.73	.00	458.73	49403	05/08/2019

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Total 1897:					2,690.00	.00	2,690.00		
1961	CEBT	0029430	6/19 health ins	06/01/2019	40,089.10	.00	40,089.10	49486	05/24/2019
		INV 0028934	5/19 health ins	05/01/2019	38,574.10	.00	38,574.10	49405	05/08/2019
Total 1961:					78,663.20	.00	78,663.20		
1965	Cedar Networks	281531	5/19 t/h internet	05/01/2019	180.00	.00	180.00	49406	05/08/2019
		281533	5/19 cc internet	05/01/2019	180.00	.00	180.00	49406	05/08/2019
		281543	5/19 internet-ps	05/01/2019	90.00	.00	90.00	49406	05/08/2019
		281543	5/19 internet-town maint	05/01/2019	36.00	.00	36.00	49406	05/08/2019
		281543	5/19 internet-w/wtr	05/01/2019	54.00	.00	54.00	49406	05/08/2019
Total 1965:					540.00	.00	540.00		
1993	CenturyLink	0558 4/19	4/19 phone wtr	04/19/2019	128.13	.00	128.13	49407	05/08/2019
		9807 4/19	4/19 fax line-ps	04/19/2019	59.49	.00	59.49	49407	05/08/2019
Total 1993:					187.62	.00	187.62		
2081	Chematox Laboratory, Inc.	28733	blood alcohol test-ps	04/01/2019	76.00	.00	76.00	49487	05/24/2019
		28783	blood test-ps	04/01/2019	263.00	.00	263.00	49487	05/24/2019
		29587	blood test-ps	05/11/2019	30.00	.00	30.00	49487	05/24/2019
Total 2081:					369.00	.00	369.00		
2089	Chief Supply	173313	uniform jacket-ps	04/22/2019	238.48	.00	238.48	49408	05/08/2019
Total 2089:					238.48	.00	238.48		
2497	Colorado Analytical Lab	190415007	lab tests-wtr	04/22/2019	25.00	.00	25.00	49409	05/08/2019
		190415008	lab test-wtr	04/22/2019	95.00	.00	95.00	49409	05/08/2019
Total 2497:					120.00	.00	120.00		
2601	Colorado State Treasurer	03312019	qtr state unemployment-ad	03/31/2019	52.83	.00	52.83	49410	05/08/2019
Total 2601:					52.83	.00	52.83		
2653	Comcast	0326783 FIN	t/h internet-FINAL-admin	05/15/2019	20.69	.00	20.69	49488	05/24/2019
		0326809 4/1	cc internet-FINAL-rec	05/15/2019	106.05	.00	106.05	49488	05/24/2019
Total 2653:					126.74	.00	126.74		
2701	Concrete Equipment & Sup	248276	rebar for survey-sts	05/09/2019	169.22	.00	169.22	49489	05/24/2019
		248276	rebar for survey-cemetery	05/09/2019	85.40	.00	85.40	49489	05/24/2019
Total 2701:					254.62	.00	254.62		
2709	Confluence Architecture	APRIL 2019	4/19 IECC checklists-b&p	04/30/2019	875.00	.00	875.00	49411	05/08/2019
Total 2709:					875.00	.00	875.00		
2729	Conoco Fleet	59006755	4/19 fuel-admin	04/30/2019	12.96	.00	12.96	49412	05/08/2019
		59006755	4/19 fuel-admin	04/30/2019	6.95	.00	6.95	49412	05/08/2019
		59006755	4/19 fuel-admin	04/30/2019	195.96	.00	195.96	49412	05/08/2019



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		59006755	4/19 fuel-ps	04/30/2019	1,654.04	.00	1,654.04	49412	05/08/2019
		59006755	4/19 fuel-rec	04/30/2019	1.96-	.00	1.96-	49412	05/08/2019
		59006755	4/19 fuel-pks	04/30/2019	865.77	.00	865.77	49412	05/08/2019
		59006755	4/19 fuel-sts	04/30/2019	499.78	.00	499.78	49412	05/08/2019
		59006755	4/19 fuel-wtr	04/30/2019	415.15	.00	415.15	49412	05/08/2019
		59006755	4/19 fuel-w/water	04/30/2019	391.63	.00	391.63	49412	05/08/2019
Total 2729:					4,040.28	.00	4,040.28		
2749	Consolidated Electrical Dist	4983-633642	parts for PW LS	04/11/2019	162.52	.00	162.52	49413	05/08/2019
Total 2749:					162.52	.00	162.52		
2807	Copeland, Brandy	APRIL 2019	mileage reimb-Women Lea	04/30/2019	194.88	.00	194.88	49414	05/08/2019
Total 2807:					194.88	.00	194.88		
2881	Cox, Kelley	MAY 2019	supplies for art class-rec	05/03/2019	33.90	.00	33.90	49415	05/08/2019
Total 2881:					33.90	.00	33.90		
2893	CPS Distributors, Inc	02927616-00	irrigation parts-pks	04/23/2019	54.90	.00	54.90	49416	05/08/2019
		02935713-00	irrigation supplies-pks	05/09/2019	172.42	.00	172.42	49490	05/24/2019
		02945662-00	irrigation parts-pks	05/09/2019	416.55	.00	416.55	49490	05/24/2019
		02947156-00	irrigation valve-pks	05/14/2019	98.00	.00	98.00	49490	05/24/2019
		02947421-00	valve solenoid-pks	05/14/2019	52.47	.00	52.47	49490	05/24/2019
		02951637-00	irrigation control module-pk	05/14/2019	66.00	.00	66.00	49490	05/24/2019
		02951637-00	irrigation node-pks	05/14/2019	101.20	.00	101.20	49490	05/24/2019
Total 2893:					961.54	.00	961.54		
3201	dba Protect Youth Sports	696607	volunteer background chec	05/01/2019	40.00	.00	40.00	49417	05/08/2019
Total 3201:					40.00	.00	40.00		
3233	Deere, Kalvin	MAY 2019	2019 wrestling prog 80%-r	05/03/2019	1,500.00	.00	1,500.00	49418	05/08/2019
Total 3233:					1,500.00	.00	1,500.00		
3425	Dodson Engineered Produ	241321	parts for sample station-wtr	05/03/2019	495.15	.00	495.15	49419	05/08/2019
Total 3425:					495.15	.00	495.15		
3529	DPC Industries, Inc.	DE73000408	chlorine-water	04/30/2019	50.00	.00	50.00	49491	05/24/2019
Total 3529:					50.00	.00	50.00		
3538	DragonFyre Audio Visual &	04222019	audio visual system parts fi	04/22/2019	1,005.75	.00	1,005.75	49420	05/08/2019
Total 3538:					1,005.75	.00	1,005.75		
3665	Earth-Wise Horticultural, In	73708	CVB tree care-pks	04/16/2019	365.00	.00	365.00	49421	05/08/2019
		74243	tree care-pks	05/13/2019	130.00	.00	130.00	49492	05/24/2019
		74244	tree care-pks	05/13/2019	140.00	.00	140.00	49492	05/24/2019
Total 3665:					635.00	.00	635.00		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
3825	Environmental Process Co	7706	5/19 contract operator-wtp	05/01/2019	1,450.00	.00	1,450.00	49422	05/08/2019
Total 3825:					1,450.00	.00	1,450.00		
3873	ESRI, Inc	93636217	annual gis software maint-	05/06/2019	175.00	.00	175.00	49493	05/24/2019
		93636217	annual gis software maint-s	05/06/2019	175.00	.00	175.00	49493	05/24/2019
		93636217	annual gis software maint-	05/06/2019	175.00	.00	175.00	49493	05/24/2019
		93636217	annual gis software maint-	05/06/2019	175.00	.00	175.00	49493	05/24/2019
Total 3873:					700.00	.00	700.00		
3925	Executech Utah, Inc	130252	3/19 exchange hosting, fire	03/31/2019	169.98	.00	169.98	49423	05/08/2019
		130252	3/19 exchange hosting, fire	03/31/2019	202.44	.00	202.44	49423	05/08/2019
		130252	3/19 exchange hosting, fire	03/31/2019	183.35	.00	183.35	49423	05/08/2019
		130252	3/19 exchange hosting, fire	03/31/2019	192.89	.00	192.89	49423	05/08/2019
		130252	3/19 exchange hosting, fire	03/31/2019	169.98	.00	169.98	49423	05/08/2019
		130252	3/19 exchange hosting, fire	03/31/2019	206.26	.00	206.26	49423	05/08/2019
		130252	3/19 exchange hosting, fire	03/31/2019	393.43	.00	393.43	49423	05/08/2019
		130252	3/19 exchange hosting, fire	03/31/2019	391.52	.00	391.52	49423	05/08/2019
		130864	shipping chgs for w/wtr	03/29/2019	22.99	.00	22.99	49423	05/08/2019
		EXEC-61147	3/19 email, backup-b&p	03/31/2019	121.49	.00	121.49	49423	05/08/2019
		EXEC-61147	3/19 email, backup-admin	03/31/2019	144.69	.00	144.69	49423	05/08/2019
		EXEC-61147	3/19 email, backup-ps	03/31/2019	131.04	.00	131.04	49423	05/08/2019
		EXEC-61147	3/19 email backup-rec	03/31/2019	137.87	.00	137.87	49423	05/08/2019
		EXEC-61147	3/19 email, backup-pks	03/31/2019	121.49	.00	121.49	49423	05/08/2019
		EXEC-61147	3/19 email, backup-sts	03/31/2019	147.42	.00	147.42	49423	05/08/2019
		EXEC-61147	3/19 email, backup-wtr	03/31/2019	281.19	.00	281.19	49423	05/08/2019
		EXEC-61147	3/19 email, backup-w/wtr	03/31/2019	279.81	.00	279.81	49423	05/08/2019
		EXEC-61553	3/19 contract labor overage	03/31/2019	523.66	.00	523.66	49423	05/08/2019
		EXEC-61553	3/19 contract labor overage	03/31/2019	554.46	.00	554.46	49423	05/08/2019
		EXEC-61553	3/19 contract labor overage	03/31/2019	215.63	.00	215.63	49423	05/08/2019
		EXEC-61553	3/19 contract labor overage	03/31/2019	92.41	.00	92.41	49423	05/08/2019
		EXEC-61553	3/19 contract labor overage	03/31/2019	338.84	.00	338.84	49423	05/08/2019
Total 3925:					5,022.84	.00	5,022.84		
3953	Family Support Registry	04262019	Remittance ID 15120108 R	04/26/2019	189.00	.00	189.00	49424	05/08/2019
		05102019	Remittance ID 15120108 R	05/10/2019	189.00	.00	189.00	49424	05/08/2019
		05102019-B	Remittance ID 12733887 M	05/10/2019	234.00	.00	234.00	49424	05/08/2019
		05242019-A	Remittance ID 15120108 R	05/24/2019	142.61	.00	142.61	49494	05/24/2019
		05242019-A	Remittance ID 12733887 M	05/24/2019	234.00	.00	234.00	49494	05/24/2019
Total 3953:					988.61	.00	988.61		
3991	Fastenal Company	CORIF96909	bolts for filter #4-wtp	04/12/2019	110.48	.00	110.48	49425	05/08/2019
Total 3991:					110.48	.00	110.48		
4089	Flag Resources Inc.	4824	asphalt removal-dump-sts	04/30/2019	60.00	.00	60.00	49426	05/08/2019
Total 4089:					60.00	.00	60.00		
4253	Freedom Mailing Service, I	35873	4/19 newsletters-admin	05/02/2019	22.66	.00	22.66	49427	05/08/2019
		35873	4/19 utility bills-water	05/02/2019	282.69	.00	282.69	49427	05/08/2019
		35873	4/19 utility bills-trash	05/02/2019	83.00	.00	83.00	49427	05/08/2019
		35873	4/19 utility bills-w/water	05/02/2019	282.70	.00	282.70	49427	05/08/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 4253:					671.05	.00	671.05		
4341	Galls, LLC	012333729	uniforms-ps	03/28/2019	63.97	.00	63.97	49428	05/08/2019
		012450024	uniform-ps	04/10/2019	23.92	.00	23.92	49428	05/08/2019
		012455703	uniform-ps	04/11/2019	99.98	.00	99.98	49428	05/08/2019
		012455728	uniform-ps	04/11/2019	219.96	.00	219.96	49428	05/08/2019
		012455728	equipment-duty belt-ps	04/11/2019	90.35	.00	90.35	49428	05/08/2019
		012481574	uniform-ps	04/15/2019	6.99	.00	6.99	49428	05/08/2019
		012508966	uniform pin-ps	04/17/2019	15.99	.00	15.99	49428	05/08/2019
		012578435	equipment-ps	04/26/2019	61.96	.00	61.96	49428	05/08/2019
Total 4341:					583.12	.00	583.12		
4377	Garcia, Samuel & Leticia	MAY 2019	5/19 parking lot rent-eco de	05/01/2019	500.00	.00	500.00	49429	05/08/2019
Total 4377:					500.00	.00	500.00		
4405	Garfield & Hecht, P.C.	5009M 3/19	3/19 legal fees-Sr Housing	03/31/2019	1,451.80	.00	1,451.80	49430	05/08/2019
		5009M 3/19	2/19 & 3/19 legal fees-CVR	03/31/2019	160.00	.00	160.00	49430	05/08/2019
		5009M 3/19	3/19 legal fees-Colombo lot	03/31/2019	1,174.00	.00	1,174.00	49430	05/08/2019
		5009M 3/19	3/19 legal fees-WHV/CVR	03/31/2019	67.50	.00	67.50	49430	05/08/2019
		5009M 3/19	3/19 legal fees-dev unassig	03/31/2019	112.50	.00	112.50	49430	05/08/2019
		5009M 3/19	3/19 legal fees-admin (Eve	03/31/2019	240.50	.00	240.50	49430	05/08/2019
		5009M 3/19	3/19 legal fees general-ad	03/31/2019	2,482.40	.00	2,482.40	49430	05/08/2019
		5009M 3/19	3/19 legal fees-admin (Ferr	03/31/2019	1,008.20	.00	1,008.20	49430	05/08/2019
		5009M 3/19	3/19 legal fees-Warrior ban	03/31/2019	786.10	.00	786.10	49430	05/08/2019
		5009M 4/19	4/19 legal fees-Sr Housing	04/30/2019	277.50	.00	277.50	49495	05/24/2019
		5009M 4/19	4/19 legal fees -CVR-new	04/30/2019	112.50	.00	112.50	49495	05/24/2019
		5009M 4/19	4/19 legal fees-Eagles Rid	04/30/2019	3,114.50	.00	3,114.50	49495	05/24/2019
		5009M 4/19	4/19 legal fees-WHV utility	04/30/2019	540.00	.00	540.00	49495	05/24/2019
		5009M 4/19	4/19 legal fees-town code	04/30/2019	92.50	.00	92.50	49495	05/24/2019
		5009M 4/19	4/19 legal fees-CVR	04/30/2019	45.00	.00	45.00	49495	05/24/2019
		5009M 4/19	4/19 legal fees general-ad	04/30/2019	1,428.90	.00	1,428.90	49495	05/24/2019
		5009M 4/19	4/19 legal fees-Ferrin code	04/30/2019	4,465.40	.00	4,465.40	49495	05/24/2019
		5009M 4/19	4/19 legal fees-Warrior ban	04/30/2019	639.40	.00	639.40	49495	05/24/2019
		5009M 4/19	4/19 legal fees-traffic impa	04/30/2019	111.00	.00	111.00	49495	05/24/2019
		5009M 4/19	4/19 legal fees-utilities	04/30/2019	37.00	.00	37.00	49495	05/24/2019
		5009M 4/19	4/19 legal fees-utilities	04/30/2019	37.00	.00	37.00	49495	05/24/2019
		5009M 4/19	4/19 legal fees-water rights	04/30/2019	1,164.00	.00	1,164.00	49495	05/24/2019
Total 4405:					19,547.70	.00	19,547.70		
4649	Glenwood Medical Assoc.,	04012019	dot physical-water	04/01/2019	130.00	.00	130.00	49431	05/08/2019
Total 4649:					130.00	.00	130.00		
4673	Glenwood Springs Auto Pa	462231	equipment parts-sts	04/30/2019	132.66	.00	132.66	49432	05/08/2019
Total 4673:					132.66	.00	132.66		
4697	Glenwood Springs, City of	546691	trash to landfill-sts	05/16/2019	50.24	.00	50.24	49496	05/24/2019
		546835	top soil-pks	05/17/2019	284.40	.00	284.40	49496	05/24/2019
Total 4697:					334.64	.00	334.64		
5057	Hach Company	11440762	LDO head kit-w/wtr	04/24/2019	151.00	.00	151.00	49434	05/08/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		11471801	HQ411D sample cells-wtr	05/17/2019	983.69	.00	983.69	49497	05/24/2019
		CM 2165133	DO prob assy head return-	04/08/2019	108.00-	.00	108.00-	49434	05/08/2019
Total 5057:					1,026.69	.00	1,026.69		
5345	Heuton Tire Company, Inc.	144967	street sweeper tire-pks	05/06/2019	163.55	.00	163.55	49498	05/24/2019
Total 5345:					163.55	.00	163.55		
5593	Hy-Way Feed & Ranch Su	S051440	herbicide-sts	05/01/2019	160.00	.00	160.00	49435	05/08/2019
Total 5593:					160.00	.00	160.00		
5633	Impressions of Aspen Inc.	28454	office supplies-b&p	04/22/2019	47.07	.00	47.07	49436	05/08/2019
		28454	office supplies-admin	04/22/2019	73.68	.00	73.68	49436	05/08/2019
		28503	ofc supplies-b&p	05/02/2019	20.58	.00	20.58	49499	05/24/2019
		28503	ofc supplies-admin	05/02/2019	63.07	.00	63.07	49499	05/24/2019
		28503.1	ofc supplies-admin	05/07/2019	24.51	.00	24.51	49499	05/24/2019
		28504	ofc supplies-b&p	05/02/2019	47.83	.00	47.83	49499	05/24/2019
		28504	ofc supplies-admin	05/02/2019	7.29	.00	7.29	49499	05/24/2019
		28593	paper-b&p	05/16/2019	34.99	.00	34.99	49499	05/24/2019
		28593	paper-admin	05/16/2019	34.99	.00	34.99	49499	05/24/2019
		28593	paper-muni ct	05/16/2019	34.99	.00	34.99	49499	05/24/2019
		28593	paper-wtr	05/16/2019	34.99	.00	34.99	49499	05/24/2019
		28593	paper-w/wtr	05/16/2019	34.99	.00	34.99	49499	05/24/2019
		CM27567	credit for returned paper cu	05/01/2019	59.99-	.00	59.99-	49436	05/08/2019
Total 5633:					398.99	.00	398.99		
5681	Innermountain Dist. Co.	494891	trash bags-rec	05/03/2019	120.70	.00	120.70	49438	05/08/2019
Total 5681:					120.70	.00	120.70		
5713	Intermountain Sweeper Co.	108365	coolant sensor-sts	04/16/2019	49.31	.00	49.31	49439	05/08/2019
Total 5713:					49.31	.00	49.31		
5849	Jeans Printing	190536	animal impound sheets-ps	04/15/2019	111.96	.00	111.96	49500	05/24/2019
		190636	inspection forms-wtr	04/23/2019	61.03	.00	61.03	49440	05/08/2019
		190638	inspection forms-wtr	04/23/2019	61.03	.00	61.03	49440	05/08/2019
		190639	inspection forms-wtr	04/23/2019	61.03	.00	61.03	49440	05/08/2019
Total 5849:					295.05	.00	295.05		
6037	Karp, Neu, Hanlon, P.C.	17208	legal services-water-April 2	05/07/2019	248.49	.00	248.49	49501	05/24/2019
Total 6037:					248.49	.00	248.49		
6693	Lowes Business Acct/GEC	01998	fence repair-N. Wildhorse-	04/17/2019	8.17	.00	8.17	49388	05/01/2019
		02158	Drill bits-pks	04/02/2019	88.26	.00	88.26	49388	05/01/2019
		02159	hand tools-pks	03/26/2019	123.41	.00	123.41	49388	05/01/2019
		02159	gloves-pks	03/26/2019	28.44	.00	28.44	49388	05/01/2019
		02159	Red Rock ditch liner-wtr	03/26/2019	316.52	.00	316.52	49388	05/01/2019
		02196	Drill bits-pks	04/02/2019	85.43	.00	85.43	49388	05/01/2019
		02277	Red Rock ditch liner-wtr	04/09/2019	318.31	.00	318.31	49388	05/01/2019
		02277	PVC cap-w/wtr	04/09/2019	64.13	.00	64.13	49388	05/01/2019
		02436	windmill parts-pks	04/03/2019	34.75	.00	34.75	49388	05/01/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		02436	Red Rock ditch liner-wtr	04/03/2019	474.78	.00	474.78	49388	05/01/2019
		02630	Red Rock ditch liner-wtr	04/10/2019	316.52	.00	316.52	49388	05/01/2019
		02866	Red Rock ditch liner-wtr	04/08/2019	316.52	.00	316.52	49388	05/01/2019
		02909	sacrete cement mix	04/08/2019	57.33	.00	57.33	49388	05/01/2019
		02909	fence posts-sts	04/08/2019	268.91	.00	268.91	49388	05/01/2019
		0330276 5/1	batteries/light bulbs-pks	05/17/2019	47.43	.00	47.43	49502	05/24/2019
		0330276 5/1	trash bags, KSE pump stati	05/17/2019	47.95	.00	47.95	49502	05/24/2019
		0330276 5/1	Alder Park bird box materia	05/17/2019	269.89	.00	269.89	49502	05/24/2019
		0330276 5/1	flag for cemetery, stone for	05/17/2019	21.77	.00	21.77	49502	05/24/2019
		0330276 5/1	graffitti aping-sts	05/17/2019	176.40	.00	176.40	49502	05/24/2019
		0330276 5/1	Parts for sample station on	05/17/2019	72.26	.00	72.26	49502	05/24/2019
		0330276 5/1	Parts for sample station on	05/17/2019	25.92	.00	25.92	49502	05/24/2019
		0330276 5/1	Parts for sample station-wtr	05/17/2019	50.37	.00	50.37	49502	05/24/2019
		0330276 5/1	Red Rock ditch repair-wtr	05/17/2019	24.67	.00	24.67	49502	05/24/2019
		0330276 5/1	ditch liner KSE & pump stat	05/17/2019	91.08	.00	91.08	49502	05/24/2019
		0330276 5/1	Red Rock ditch siphon cabl	05/17/2019	15.98	.00	15.98	49502	05/24/2019
		0330276 5/1	ditch liner-wtr	05/17/2019	316.52	.00	316.52	49502	05/24/2019
		0330276 5/1	batteries, PLS & chain for	05/17/2019	150.38	.00	150.38	49502	05/24/2019
		09242	M&O collections-w/wtr	04/02/2019	38.88	.00	38.88	49388	05/01/2019
		09882	brick/paver saw-pks	04/16/2019	248.97	.00	248.97	49388	05/01/2019
		09882	brick/paver saw-sts	04/16/2019	248.97	.00	248.97	49388	05/01/2019
		10115	Plumbing parts for centrifu	04/16/2019	122.22	.00	122.22	49388	05/01/2019
		10565	M&O-wtp	04/01/2019	61.09	.00	61.09	49388	05/01/2019
		CM 18576	Returned drill bits-pks	04/02/2019	88.26-	.00	88.26-	49388	05/01/2019
Total 6693:					4,443.97	.00	4,443.97		
6949	Master Automotive	29059	vehicle diagnosis brakes-p	04/10/2019	37.50	.00	37.50	49441	05/08/2019
		29218	light repair 244-ps	05/14/2019	291.34	.00	291.34	49503	05/24/2019
Total 6949:					328.84	.00	328.84		
7009	Maurer Miller, Amanda	124	4/19 judge fee-court	04/19/2019	1,600.00	.00	1,600.00	49442	05/08/2019
		125	5/19 judge fee-court	05/03/2019	800.00	.00	800.00	49504	05/24/2019
Total 7009:					2,400.00	.00	2,400.00		
7109	MCHD Regional Lab	1321-19	bac-t,e-coli test-water	05/07/2019	20.00	.00	20.00	49505	05/24/2019
		1322-19	bac-t,e-coli test-water	05/07/2019	20.00	.00	20.00	49505	05/24/2019
		1323-19	bac-t,e-coli test-water	05/07/2019	20.00	.00	20.00	49505	05/24/2019
		1324-19	bac-t,e-coli test-water	05/07/2019	20.00	.00	20.00	49505	05/24/2019
		1325-19	bac-t test-water	05/07/2019	22.00	.00	22.00	49505	05/24/2019
		1326-19	bac-t test-water	05/07/2019	22.00	.00	22.00	49505	05/24/2019
Total 7109:					124.00	.00	124.00		
7345	Micro Plastics	126100	p&Z commission name plat	04/09/2019	22.45	.00	22.45	49443	05/08/2019
		126209	equipment ID-ps	04/16/2019	17.91	.00	17.91	49443	05/08/2019
		126283	signs for tennis courts-pks	04/22/2019	225.00	.00	225.00	49443	05/08/2019
		126366	names tags-admin	04/26/2019	83.60	.00	83.60	49443	05/08/2019
		126559	name plate-admin	05/10/2019	22.45	.00	22.45	49506	05/24/2019
		126643	micro soccer medals-rec	05/16/2019	109.00	.00	109.00	49506	05/24/2019
Total 7345:					480.41	.00	480.41		
7637	Mountain Waste & Recycli	1725314	4/19 t/h trash svc	05/01/2019	31.00	.00	31.00	49444	05/08/2019
		1725314	4/19 ps trash	05/01/2019	31.00	.00	31.00	49444	05/08/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		1725314	4/19 comm ctr trash	05/01/2019	105.00	.00	105.00	49444	05/08/2019
		1725314	4/19 porta jons-pks	05/01/2019	1,092.33	.00	1,092.33	49444	05/08/2019
		1725314	4/19 pwf trash	05/01/2019	252.50	.00	252.50	49444	05/08/2019
		1725314	4/19 dumpsters for cleanup	05/01/2019	2,412.65	.00	2,412.65	49444	05/08/2019
		1725314	4/19 trash svc-w/wtr	05/01/2019	105.00	.00	105.00	49444	05/08/2019
		1735240	4/19 trash service	04/30/2019	26,554.65	.00	26,554.65	49444	05/08/2019
Total 7637:					30,584.13	.00	30,584.13		
8025	Newman Signs, Inc	TRFINV0109	signs-sts	04/24/2019	353.18	.00	353.18	49445	05/08/2019
		TRFINV0110	sign-sts	04/26/2019	41.21	.00	41.21	49445	05/08/2019
Total 8025:					394.39	.00	394.39		
8041	Nichols, Debbie	MAY 2019	5/19 cell phone reimb-admi	05/01/2019	30.00	.00	30.00	49446	05/08/2019
Total 8041:					30.00	.00	30.00		
8357	Paper Wise	737215	paper shredding-admin	05/02/2019	40.00	.00	40.00	49507	05/24/2019
Total 8357:					40.00	.00	40.00		
8413	Patterson, Jamie	651255	uniform alteration-ps	04/07/2019	31.00	.00	31.00	49508	05/24/2019
		651256	uniform alteration-ps	04/26/2019	57.00	.00	57.00	49447	05/08/2019
Total 8413:					88.00	.00	88.00		
8641	Pitney Bowes - Purchase P	8135-4.18.19	postage-b&p	04/18/2019	2.50	.00	2.50	49509	05/24/2019
		8135-4.18.19	postage-admin	04/18/2019	6.45	.00	6.45	49509	05/24/2019
		8135-4.18.19	postage-ps	04/18/2019	8.15	.00	8.15	49509	05/24/2019
		8135-4.18.19	postage-muni ct	04/18/2019	11.00	.00	11.00	49509	05/24/2019
		8135-4.18.19	postage-rec ctr	04/18/2019	26.30	.00	26.30	49509	05/24/2019
		8135-4.18.19	postage-sts	04/18/2019	34.10	.00	34.10	49509	05/24/2019
		8135-4.18.19	postage-wtr	04/18/2019	30.75	.00	30.75	49509	05/24/2019
		8135-4.18.19	postage-w/wtr	04/18/2019	30.75	.00	30.75	49509	05/24/2019
Total 8641:					150.00	.00	150.00		
8697	Polydyne Inc.	1340415	poly-w/wtr	04/08/2019	2,310.12	.00	2,310.12	49448	05/08/2019
Total 8697:					2,310.12	.00	2,310.12		
8929	QA Balance Services, Inc.	2595	calibration of lab equip-wtr	05/14/2019	194.00	.00	194.00	49510	05/24/2019
		2595	calibration of lab equip-w/w	05/14/2019	381.00	.00	381.00	49510	05/24/2019
Total 8929:					575.00	.00	575.00		
9025	Ramirez, Sylvia	04302019	rec ctr deposit refund-event	04/30/2019	200.00	.00	200.00	49450	05/08/2019
Total 9025:					200.00	.00	200.00		
9249	Ricoh USA, Inc.	5056329008	copies-ps	04/01/2019	22.69	.00	.00	Multiple	Multiple
		5056329008	copies-ps	04/01/2019	22.69				
		5056329008	copies - ps	04/01/2019	22.69	.00	22.69	49477	05/08/2019
		5056544923	copier lease - ps	05/01/2019	30.36	.00	30.36	49451	05/08/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
	Total 9249:				53.05	.00	53.05		
9253	Riddile, Art	APRIL 2019	4/19 mileage reimb-admin	04/30/2019	196.04	.00	196.04	49453	05/08/2019
	Total 9253:				196.04	.00	196.04		
9293	Rifle Animal Shelter	179	animal impound IR1835	05/15/2019	150.00	.00	150.00	49511	05/24/2019
	Total 9293:				150.00	.00	150.00		
9345	Rifle, City of	APRIL 2019	4/19 senior meals	04/30/2019	235.89	.00	235.89	49512	05/24/2019
	Total 9345:				235.89	.00	235.89		
9533	Rocky Mountain Electric Lt	140223	temp sensors for heat tape	05/16/2019	300.00	.00	300.00	49513	05/24/2019
	Total 9533:				300.00	.00	300.00		
9833	Salt Lake Wholesale Sport	53300	1/3 yr ammo-ps	04/16/2019	1,237.00	.00	1,237.00	49454	05/08/2019
	Total 9833:				1,237.00	.00	1,237.00		
9945	Schmueser, Gordon, Meye	93128A-308	4/19 eng fees-WHV/CVR	04/30/2019	542.50	.00	542.50	49455	05/08/2019
		93128A-308	4/19 eng fees-CVR	04/30/2019	155.00	.00	155.00	49455	05/08/2019
		93128A-308	3/19 eng fees-lakota sr hou	04/30/2019	310.00	.00	310.00	49455	05/08/2019
		93128A-308	2/19-4/19 eng fees-Eagle	04/30/2019	4,805.00	.00	4,805.00	49455	05/08/2019
		93128A-308	2/19-4/19 eng fees-LoVa T	04/30/2019	22,460.00	.00	22,460.00	49455	05/08/2019
		93128A-308	2/19-4/19 eng svcs-CDOT	04/30/2019	1,937.50	.00	1,937.50	49455	05/08/2019
		93128A-308	3/19 eng fees-wtp expansi	04/30/2019	2,325.00	.00	2,325.00	49455	05/08/2019
		93128A-308	3/19 eng fees-WTP UV Gr	04/30/2019	705.00	.00	705.00	49455	05/08/2019
	Total 9945:				33,240.00	.00	33,240.00		
10692	Stuver & Lemoine, P.C.	3438	court appointed atty-muni c	04/09/2019	142.50	.00	142.50	49456	05/08/2019
	Total 10692:				142.50	.00	142.50		
10813	TASC	IN1502798	5/19 cafe plan-admin	04/21/2019	82.62	.00	82.62	49457	05/08/2019
	Total 10813:				82.62	.00	82.62		
10841	TeamSideline.com	TS-INV-6693	software for online registrat	05/01/2019	1,698.00	.00	1,698.00	49458	05/08/2019
	Total 10841:				1,698.00	.00	1,698.00		
10981	Timber Line Elect. & Contr	20234	annual tech support-w/wtr	04/17/2019	2,360.00	.00	2,360.00	49459	05/08/2019
		20235	annual tech support-wtr ad	04/17/2019	2,188.00	.00	2,188.00	49459	05/08/2019
	Total 10981:				4,548.00	.00	4,548.00		
11285	Upper Case Printing, Ink	14417	5/19 newsletter-admin	04/30/2019	539.65	.00	539.65	49460	05/08/2019
	Total 11285:				539.65	.00	539.65		
11321	USA Bluebook	863045	TU5 StablCal return-wtr	04/09/2019	529.95-	.00	529.95-	49461	05/08/2019
		871689	lab tests-wtr	04/18/2019	462.56	.00	462.56	49461	05/08/2019

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
		871873	lab tests-w/wtr	04/18/2019	372.93	.00	372.93	49461	05/08/2019
		882174	lab tests-wtr	04/30/2019	123.95	.00	123.95	49514	05/24/2019
	Total 11321:				429.49	.00	429.49		
11345	Utility Notification Center-C	219040738	4/19 utility locates-water	04/30/2019	211.58	.00	211.58	49462	05/08/2019
	Total 11345:				211.58	.00	211.58		
11393	Valley Towing	19-1919	abandoned tow-kamm lot-p	05/06/2019	150.00	.00	150.00	49463	05/08/2019
		599	abandon veh tow-ps	05/17/2019	150.00	.00	150.00	49515	05/24/2019
		600	abandon veh tow-ps	05/17/2019	150.00	.00	150.00	49515	05/24/2019
	Total 11393:				450.00	.00	450.00		
11493	Verizon Wireless	9829416787	5/19 cell phones-b&p	05/03/2019	52.57	.00	52.57	49516	05/24/2019
		9829416787	5/19 cell phones-admin	05/03/2019	105.14	.00	105.14	49516	05/24/2019
		9829416787	5/19 cell phones-ps	05/03/2019	474.34	.00	474.34	49516	05/24/2019
		9829416787	5/19 cell phones-rec	05/03/2019	88.75	.00	88.75	49516	05/24/2019
		9829416787	5/19 cell phones-pks	05/03/2019	88.75	.00	88.75	49516	05/24/2019
		9829416787	5/19 cell phones-sts	05/03/2019	122.67	.00	122.67	49516	05/24/2019
		9829416787	5/19 cell phones-water	05/03/2019	144.35	.00	144.35	49516	05/24/2019
		9829416787	5/19 cell phones-w/water	05/03/2019	168.00	.00	168.00	49516	05/24/2019
	Total 11493:				1,244.57	.00	1,244.57		
11557	Vulcan Industries, Inc	19196-15187	bar screen brush-wwtp	04/09/2019	866.00	.00	866.00	49464	05/08/2019
	Total 11557:				866.00	.00	866.00		
11657	Ware & Hinds Ditch Assn.	748	2019 water/ditch assessme	04/18/2019	130.64	.00	130.64	49465	05/08/2019
	Total 11657:				130.64	.00	130.64		
11701	Wash-By U, Inc.	04302019	4/19 car washes-ps	04/30/2019	61.67	.00	61.67	49466	05/08/2019
	Total 11701:				61.67	.00	61.67		
11721	Water Technology Group	5449010	PW LS officre floats-w/wtr	04/22/2019	250.00	.00	250.00	49467	05/08/2019
	Total 11721:				250.00	.00	250.00		
11787	Wells Fargo Vendor	102037265	copier lease-ps	04/24/2019	112.69	.00	112.69	49468	05/08/2019
	Total 11787:				112.69	.00	112.69		
11857	Westcott, Travis T.	APRIL 2019	refund apt deposit-move ou	04/30/2019	750.00	.00	750.00	49469	05/08/2019
	Total 11857:				750.00	.00	750.00		
11965	White, Stephen L.	04302019	4/15-5/3/19 soccer prog 80	04/30/2019	936.00	.00	936.00	49470	05/08/2019
	Total 11965:				936.00	.00	936.00		
11993	Wihera, Richard C., Psy.D.	81852	officer candidate testing-ps	05/03/2019	350.00	.00	350.00	49517	05/24/2019



Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
Total 11993:					350.00	.00	350.00		
11994	Wilbur-Ellis Company	12496056	fertilizer-pks	04/10/2019	640.00	.00	640.00	49471	05/08/2019
		12496056	herbicide-pks	04/10/2019	667.75	.00	667.75	49471	05/08/2019
Total 11994:					1,307.75	.00	1,307.75		
12065	Windridge Condo. Homeo	4118	#112 hoa dues 5/18- t.m.	05/01/2019	50.00	.00	50.00	49472	05/08/2019
		4119	#115 hoa dues 5/19	05/01/2019	50.00	.00	50.00	49472	05/08/2019
Total 12065:					100.00	.00	100.00		
12185	XCel Energy	634651032	4/19 apt #112 electric	04/18/2019	84.87	.00	84.87	49473	05/08/2019
		634652049	4/19 apt #115 electric	04/18/2019	72.88	.00	72.88	49473	05/08/2019
		635700222	4/19 utilities-admin	04/26/2019	81.16	.00	81.16	49473	05/08/2019
		635700222	4/19 utilities-rec	04/26/2019	248.79	.00	248.79	49473	05/08/2019
		635700222	4/19 utiliites-pks	04/26/2019	185.80	.00	185.80	49473	05/08/2019
		635700222	4/19 utilities-sts	04/26/2019	176.27	.00	176.27	49473	05/08/2019
		635700222	4/19 street ights-sts	04/26/2019	3,897.41	.00	3,897.41	49473	05/08/2019
		635700222	4/19 utilities-water admin	04/26/2019	81.17	.00	81.17	49473	05/08/2019
		635700222	4/19 utilities-water	04/26/2019	3,421.23	.00	3,421.23	49473	05/08/2019
		635700222	4/19 utilities- w/wtr	04/26/2019	925.11	.00	925.11	49473	05/08/2019
		635700222	4/19 utilities-w/wtr admin	04/26/2019	81.17	.00	81.17	49473	05/08/2019
		635700222	4/19 utilities- w/wtr	04/26/2019	6,987.64	.00	6,987.64	49473	05/08/2019
		635700222	4/19 utilities-w/wtr south	04/26/2019	124.27	.00	124.27	49473	05/08/2019
Total 12185:					16,367.77	.00	16,367.77		
12189	Xerox Corporation	096801170	copier lease & copies-b&p	05/01/2019	91.89	.00	91.89	49474	05/08/2019
		096801170	copier lease & copies-admi	05/01/2019	91.91	.00	91.91	49474	05/08/2019
		096801170	copier lease & copies-rec	05/01/2019	91.89	.00	91.89	49474	05/08/2019
		096801170	copier lease & copies-wtr	05/01/2019	91.89	.00	91.89	49474	05/08/2019
		096801170	copier lease & copies-w/wa	05/01/2019	91.89	.00	91.89	49474	05/08/2019
Total 12189:					459.47	.00	459.47		
12193	Xpress Bill Pay	39802	4/19 eft cc fees-wtr	04/30/2019	262.38	.00	262.38	5062019	05/06/2019
		39802	4/19 eft cc fees-w/wtr	04/30/2019	262.38	.00	262.38	5062019	05/06/2019
Total 12193:					524.76	.00	524.76		
12213	YipTel, LLC	8199190501	5/19 phone svc-admin	05/01/2019	189.31	.00	189.31	49475	05/08/2019
		8199190501	5/19 phone svc-ps	05/01/2019	143.51	.00	143.51	49475	05/08/2019
		8199190501	5/19 phone svc-rec	05/01/2019	85.12	.00	85.12	49475	05/08/2019
		8199190501	5/19 phone svc-ps	05/01/2019	68.37	.00	68.37	49475	05/08/2019
		8199190501	5/19 phone svc-sts	05/01/2019	68.37	.00	68.37	49475	05/08/2019
		8199190501	5/19 phone svc-water	05/01/2019	260.77	.00	260.77	49475	05/08/2019
		8199190501	5/19 phone svc-w/water	05/01/2019	260.77	.00	260.77	49475	05/08/2019
Total 12213:					1,076.22	.00	1,076.22		
12233	Your Parts Haus	535640	oil, filter for sweeper-sts	05/09/2019	92.34	.00	92.34	49518	05/24/2019
		535648	parts for m&o-wwtp	05/09/2019	156.65	.00	156.65	49518	05/24/2019
Total 12233:					248.99	.00	248.99		

Vendor Number	Name	Invoice Number	Description	Invoice Date	Invoice Amount	Discount Amount	Check Amount	Check Number	Check Issue Date
12269	Zancanella and Associates	23503	2/19 water acctg/engineeri	04/08/2019	1,262.50	.00	1,262.50	49476	05/08/2019
		23607	3/19 water acctg/engineeri	05/10/2019	1,452.50	.00	1,452.50	49519	05/24/2019
Total 12269:					2,715.00	.00	2,715.00		
12334	Inky Hands Studio	04202019	instructor-Easter Family Ni	04/20/2019	104.00	.00	104.00	49437	05/08/2019
Total 12334:					104.00	.00	104.00		
12344	Summit Recreation LLC	104149	50% deposit-LCA Grant pla	04/29/2019	101,020.00	.00	101,020.00	49389	05/03/2019
Total 12344:					101,020.00	.00	101,020.00		
12349	Premier Party Rental LLC	9723	stage rental-Rides & Regg	05/03/2019	370.00	.00	370.00	49449	05/08/2019
Total 12349:					370.00	.00	370.00		
12354	CDHS Central Accounting	01012109	Q4 2018 trauma fines	03/31/2019	150.00	.00	150.00	49404	05/08/2019
		Q1 2019 TR	Q1 2019 trauma fines	03/31/2019	105.00	.00	105.00	49404	05/08/2019
Total 12354:					255.00	.00	255.00		
12359	Gunnison Sportsmans Ass	MAY 2019	Range fee for gun class-ps	05/07/2019	75.00	.00	75.00	49433	05/08/2019
Total 12359:					75.00	.00	75.00		
Grand Totals:					358,581.08	.00	358,581.08		

## Report Criteria:

Detail report type printed

**RETAIL LIQUOR OR 3.2 BEER  
LICENSE RENEWAL APPLICATION**

EAT BISTRO & DRINKS  
PO BOX 453  
NEW CASTLE CO 81647

Fees Due	
Renewal Fee	500.00
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid <b>\$500.00</b>	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

**PLEASE VERIFY & UPDATE ALL INFORMATION BELOW**

Licensee Name <b>EAT BISTRO &amp; DRINKS LLC</b>		DBA <b>EAT BISTRO &amp; DRINKS</b>		
Liquor License # <b>03-08289</b>	License Type <b>Hotel &amp; Restaurant (city)</b>	Sales Tax License # <b>320958300000</b>	Expiration Date <b>07/18/2019</b>	Due Date <b>06/03/2019</b>
Operating Manager <b>Molly Mogavero</b>	Date of Birth <b>09.27.1972</b>	Home Address <b>316 West Main St, New Castle, CO 81647</b>		
Manager Phone Number <b>970-379-0093</b>		Email Address <b>mollymogavero@hotmail.com</b>		
Street Address <b>316 WEST MAIN STREET NEW CASTLE CO 81647</b>				Phone Number <b>9703790093</b>
Mailing Address <b>PO BOX 453 NEW CASTLE CO 81647</b>				

1. Do you have legal possession of the premises at the street address above? ☒ YES ☐ NO  
Is the premises owned or rented? ☐ Owned ☒ Rented\* \*If rented, expiration date of lease January 2020
23. Since the date of filing of the last application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. ☐ YES ☒ NO  
**NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS:** If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
3. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. ☐ YES ☒ NO
4. Since the date of filing of the last application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation.  
☐ YES ☒ NO
5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. ☐ YES ☒ NO

**AFFIRMATION & CONSENT**

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business <b>Molly Mogavero</b>	Title <b>Owner</b>
Signature <i>Molly Mogavero</i>	Date <b>5-28-2019</b>

**REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY**

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For		Date
Signature	Title	Attest