

Memo

To: Local Liquor Authority

From: Melody Harrison, Town Clerk

Date: 8/24/2022

Re: Town of New Castle Special Event Liquor Permit for the September 9 & 10, 2022 Burning Mountain Festival

Request: The Special Event Staff of the Town of New Castle requests a modification of the licensed premises for the special events liquor license for Burning Mountain Festival, on September 9 & 10, 2022 located in Burning Mountain Park at 157 W. Main Street. The Town of New Castle Special Event Coordinator, Kelley Cox, filed the modification on 8.24.22. The public hearing has been properly noticed.

The request to modify the licensed area for liquor for Burning Mountain Festival was made because the chain link fence along Jasper Ward Street has been removed. This allows for the stage to be pushed back into the alleyway, providing more room for vendors and guests in the park. The alley will be blocked off for the licensed premises. There will be a narrow section of the alley on the west side that will be open only to the band and town staff for set-up, and no alcohol will be allowed in that space.

Melody L Harrison, CMC

Department Head (signature)

Application for a Special Events Permit

Departmental Use Only

In order to qualify for a Special Events Permit, You Must Be a Qualifying Organization Per 44-5-102 C.R.S. and One of the Following (See back for details.)

- | | | |
|------------------------------------|---|---|
| <input type="checkbox"/> Social | <input type="checkbox"/> Athletic | <input type="checkbox"/> Philanthropic Institution |
| <input type="checkbox"/> Fraternal | <input type="checkbox"/> Chartered Branch, Lodge or Chapter | <input type="checkbox"/> Political Candidate |
| <input type="checkbox"/> Patriotic | <input type="checkbox"/> National Organization or Society | <input type="checkbox"/> Municipality Owned Arts Facilities |
| <input type="checkbox"/> Political | <input type="checkbox"/> Religious Institution | |

LIAB	DO NOT WRITE IN THIS SPACE
Type of Special Event Applicant is Applying for:	Liquor Permit Number
2110 <input checked="" type="checkbox"/> Malt, Vinous And Spirituous Liquor \$25.00 Per Day	
2170 <input type="checkbox"/> Fermented Malt Beverage \$10.00 Per Day	

1. Name of Applicant Organization or Political Candidate <i>Town of New Castle</i>		State Sales Tax Number (Required)	
2. Mailing Address of Organization or Political Candidate (include street, city/town and ZIP) <i>450 W. Main PO Box 90 New Castle, CO 81647</i>		3. Address of Place to Have Special Event (include street, city/town and ZIP) <i>Burning Mountain Park 157 W. Main New Castle, CO 81647</i>	
4. Authorized Representative of Qualifying Organization or Political Candidate <i>Kelley Cox</i>		Date of Birth <i>12-17-62</i>	Phone Number <i>970-984-3352</i>
Authorized Representative's Mailing Address (if different than address provided in Question 2.) <i>PO Box 90 New Castle, CO 81647</i>			
5. Event Manager <i>Kelley Cox</i>		Date of Birth	Phone Number
Event Manager Home Address (Street, City, State, ZIP)		Email Address of Event Manager <i>kcox@newcastlecolorado.org</i>	
6. Has Applicant Organization or Political Candidate been Issued a Special Event Permit this Calendar Year? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes How many days? _____		7. Is the premises for which your event is to be held currently licensed under the Colorado Liquor or Beer codes? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes License Number _____	

8. Does the Applicant Have Possession or Written Permission for the Use of The Premises to be Licensed? Yes No

List Below the Exact Date(s) for Which Application is Being Made for Permit

Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To	Date	Hours From	To
<i>9-9-22</i>	<i>noon</i>	<i>10p</i>	<i>9-10-22</i>	<i>noon</i>	<i>10p</i>									

Oath of Applicant

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

Signature <i>Kelley Cox</i>	Title <i>Arts + Enrichment Coord.</i>	Date <i>5/10/22</i>
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Report and Approval of Local Licensing Authority (City or County)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 44, Article 5, C.R.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

Local Licensing Authority (City or County)	<input type="checkbox"/> City <input type="checkbox"/> County	Telephone Number of City/County Clerk
Signature	Title	Date

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

Liability Information		
License Account Number	Liability Date	State
		-750 (999)
		\$
		.



Main Street →

Crosswalk

Sidewalk

Sidewalk

Jasperward Street

Emergency Vehicles

Band loading zone

No thru traffic

Buildings

Foam Pit

ONLY Entrance and Exit

Tent

E

Stage

Green Room

Sound

Planter

Gazebo: Beer

E

Restrooms

(3) 220 & 1reg

Horseshoe Dit

Playground

Chain link fence

Chain link fence